

St.-Martin-in-the-Fields Vestry Agenda
August 18, 2024
West Parish Hall

_____ The Rev Alan Bentrup, Rector	_____ Bob Bess (25)	-----Rebecca Haynes (27)
_____ The Rev Gavin Tomlin, Curate, AR	_____ Carlie Briggs (27)	_____ Bryan Hedrick (26)
_____ Mary Beth Butler, Sr. Warden (25)	_____ Shawn Casey (27)	_____ Elizabeth Jordan (26)
_____ Rick Schulz, Jr Warden (25)	_____ Eloise Frye (25)	_____ Glenda Morehead, Clerk
_____ Dick Seeber, Jr Warden (26)	_____ Bob Garrity (27)	_____ Gary Wilkinson, Finance
_____ DJ Mitchell, Treasurer (25)		Chair

1. Opening Prayer – Rector
2. Mutual Ministry Review
3. Consideration of the Minutes
4. Finance Committee Report – Gary Wilkinson
 - a. Committee Meeting Report
 - b. Acceptance of Treasurer’s Report
 - c. Acceptance of the Audit Committee’s Report
5. Junior Wardens’ Reports
 - a. Written Repot
 - b. _____
 - c. _____
6. Senior Warden’s Report
7. Curate’s Report
8. Rector’s Report
 - a. Written Report
 - b. _____
 - c. _____
9. Master Plan Update
10. Announcements
11. Closing Prayer
12. Adjournment

NEXT REGULAR VESTRY MEETING SEPTEMBER 15 12 PM LOCATION TBD

ST. MARTIN-IN-THE-FIELDS VESTRY MEETING

June 17, 2024 via Zoom

Present: Alan Bentrup - Rector, Rick Schulz – Jr. Warden, Dick Seeber – Jr. Warden, DJ Mitchell – Treasurer, Shawn Casey, Bob Garrity, Bryan Hedrick, Elizabeth Jordan, Tina Morehead – Clerk pro tem, Gary Wilkinson – Finance Committee Chair.

Not Present: Gavin Tomlin – Curate, Mary Beth Butler – Senior Warden, Bob Bess, Carlie Briggs, Eloise Frye, Rebecca Haynes, Glenda Morehead – Clerk

A regular meeting of the Vestry of St. Martin-in-the-Fields Episcopal Church was held Monday June 17, 2024 at 7 PM via Zoom.

The meeting opened with prayer at 7:05 PM by the Rector who chaired the meeting.

Consideration of the Minutes

Rick Schulz moved the minutes of the May 19, 2024, vestry meeting be approved as distributed. Dick Seeber seconded the motion and the motion carried.

Finance Committee Report and Acceptance of the Treasurer's Report

Notes from the Committee Meeting: St Martin's cash position remains consistent, and we continue to bring in more donations with expenses continuing the previous downward trend. Junior Wardens have reviewed Building and Grounds budget against expenditures, and they expect that we should be able to stay within the approved budget through year end.

Update on the Annual Financial Review: Wilkinson reported that the Financial Review Committee met on June 8th. The report of the audit committee is on track to be completed for acceptance by the vestry at the August vestry meeting. The report must be forwarded to EDOT by September 1.

Treasurer's Report Accepted: Dick Seeber moved the Treasurer's report be accepted as presented. Rick Schulz seconded the motion and the report was accepted.

Junior Wardens' Reports

The report prepared by Rick Schulz is attached to and made a part of these minutes.

Broken Dumpster Gate update: Schulz reported that repairs to the gate surrounding the dumpster (broken by our waste management service – Colleyville Waste Management) are still outstanding pending review and finding a company that will warranty the repairs.

Ceiling and roof repairs in Parish Hall: Ceiling tile replacements are in scope of renovations; Seeber is to follow up with the Parish Administrator regarding insurance possibly paying for roof repairs. Mitchell stated that he has asked the contractor if roof repairs will fall under scope of renovation.

Wires in church room: Seeber is continuing the search for a contractor to hide wires of the video system in the church room as previously requested. So far no video contractors have offered bids as the job is too small.

Senior Warden's Report

The written report of Senior Warden Mary Beth Butler is attached to and made a part of these minutes

Rector's Report

The Rector's written report is attached to and made a part of these minutes.

2024 Lenten Outreach: RIP Medical is now called Undo Medical Debt. The \$14 thousand donated through St. Martin eliminated 1.9 million in medical debt instead of only 1.4 – the association was able to

assign us a higher multiplier to our funds raised. The Rector plans to read thank you notes received from people who were beneficiaries of our donations during upcoming services.

Nursery Fund Raiser: Nursery Director Rose Ackley has asked to be allowed to hold fund raisers to allow the nursery to buy enrichment items needed for the new expanded nursery spaces after renovations. The fund raisers will be Date Night babysitting. On designated Friday evenings parents can drop their children at the church nursery for a set duration (2 – 3 hours, to be determined); price of \$10 per child to be tended by church's regular babysitting team. She anticipates that babysitters will volunteer their time. All Safeguarding rules will apply; no non-members will be allowed to participate so that everything falls under St. Martin's insurance coverage. DJ Mitchell moved that the fund raiser be approved and a temporarily restricted fund be set up for the proceeds, Dick Seeber seconded the motion and the motion carried.

As usual, there will be no regular vestry meeting in July. The Treasurer will request a special meeting be called if necessary.

DJ Mitchell moved the meeting be adjourned, Rick Schulz seconded the motion and the motion carried. The meeting closed with prayer by the Rev. Alan Bentrup at 7:50 PM

Respectfully submitted,
Tina Morehead
Clerk Pro Tem

NEXT REGULAR VESTRY MEETING AUGUST 18, 2024 12:00 PM LOCATION TBA

August 14, 2024
Southlake, Texas

Financial Statements through July 2024

The Unrestricted Funds cash balance for the period ending July 2024 fell by \$819 from the previous month of June to \$177,535, a reduction which should not be considered materially significant. What should be considered significant is that the Vestry approved July budget projected a positive net income of \$3,752. The actual net income, which is calculated from subtracting expenses from revenues, was \$3,954. For the year, more importantly, net income has been positive in 5 out of 7 months. The approved budget for 2024 projected a positive net income in only 3 out of 7 months through the end of July.

Expenses ended the month \$183 over plan. Buildings and Grounds, the Diocesan Assessment, Program Expenses and the Payroll were all under budget. Outreach, Office expenses, Communications and Worship were slightly over budget. Of note, and not just with respect to those budget categories that were over budget:

- Cleaning expenses exceed the budget by \$117 due to the clean-up activities after VBS.
- Insurance expenses exceeded the budget by \$112 due to the cost of Boy Scout trailer insurance, a cost which will be reimbursed in due course.
- Copier expenses exceeded the budget by \$762 because of the timing of bills received and payments made.
- Website expenses exceeded the budget by \$312 due to the timing of the annual subscription fee.
- Advertising/marketing and A/V equipment expenses exceeded the budget due to the one-time purchase of computer software by \$114 and \$213, respectively.
- Liturgy expenses exceeded plan by \$725 due to the \$900 purchase of scheduling software, an expense that was offset by a parishioner's donation in an equal amount.

The point of listing these examples of expenses that were over budget is to demonstrate that none of them are substantial and should be of no concern. Year to date, no general expense category is over plan except for Buildings and Grounds, which is now only \$135 over plan, down from being over plan by \$10,625 in April.

Total revenue in July was \$45,299, exceeding the budget by \$384. Year-to-date, total revenue now stands at \$364,618, which exceeds the budget by \$13,633. Only non-pledge income, which totals \$34,817, remains below plan by \$14,904.

Year to date net income of \$59,460 remains above plan by \$20,081.

St. Martin-in-the-Fields
Statement of Assets, Liabilities and Fund Balance
As of July 31, 2024

	Jul 31, 24
ASSETS	
Current Assets	
Checking/Savings	
UNRESTRICTED FUNDS	
100 · General Fund	72,143.21
101 · R. W. Baird Account	101,937.75
102 · Deposits in Transit	3,453.98
Total UNRESTRICTED FUNDS	177,534.94
TEMPORARILY RESTRICTED FUNDS	
103 · Benevolence Funds	
Curate's Benevolence Fund	5,225.98
Rector's Benevolence Fund	3,273.81
Total 103 · Benevolence Funds	8,499.79
104 · Savings - Veritex Bank	33,975.96
106 · Veritex - Building Fund	46,038.12
107 · Memorial Garden Account	4,398.16
Total TEMPORARILY RESTRICTED FUNDS	92,912.03
PERMANENTLY RESTRICTED FUNDS	
109 · R.W. Baird Capital Funds	615,986.84
110 · R.W. Baird Endowment Fund	117,718.51
Total PERMANENTLY RESTRICTED FUNDS	733,705.35
Total Checking/Savings	1,004,152.32
Total Current Assets	1,004,152.32
Other Assets	
14000 · Bldg. & Content	852,600.85
14020 · Improvements	668,493.26
14100 · New Sanctuary Costs	244,127.71
15000 · Land	750,000.00
Total Other Assets	2,515,221.82
TOTAL ASSETS	3,519,374.14
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	-163.15
Other Current Liabilities	
21000 · Payroll Liabilities	3.66
Total Other Current Liabilities	3.66
Total Current Liabilities	-159.49
Total Liabilities	-159.49
Equity	
32000 · Fund Balance	3,437,045.05
Net Income	82,488.58
Total Equity	3,519,533.63
TOTAL LIABILITIES & EQUITY	3,519,374.14

St. Martin-in-the-Fields
Summary Revenues and Expenses Budget vs. Actual YTD
 January through July 2024

	Jan - Jul 24	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
400 · Pledge	277,228.81	260,916.00	16,312.81
402 · Non-pledge	34,817.37	49,721.00	-14,903.63
403 · Plate	7,854.33	7,000.00	854.33
408 · Other Contributions - Operating	40,400.77	33,288.00	7,112.77
410 · Other Income	4,316.57	60.00	4,256.57
Total Income	364,617.85	350,985.00	13,632.85
Gross Profit	364,617.85	350,985.00	13,632.85
Expense			
602 · Building & Grounds	39,685.14	39,550.00	135.14
604 · Miscellaneous	307.62	0.00	307.62
606 · Diocesan Assessment	21,467.25	21,469.00	-1.75
608 · Outreach	5,714.53	6,000.00	-285.47
610 · Office Expense	20,572.06	20,729.00	-156.94
612 · Communication	2,048.04	3,250.00	-1,201.96
615 · Worship	3,797.95	4,725.00	-927.05
620 · Program Expenses	9,416.02	11,845.00	-2,428.98
650 · Payroll Expenses	202,148.98	204,038.00	-1,889.02
Total Expense	305,157.59	311,606.00	-6,448.41
Net Ordinary Income	59,460.26	39,379.00	20,081.26
Net Income	<u>59,460.26</u>	<u>39,379.00</u>	<u>20,081.26</u>

St. Martin-in-the-Fields
Revenues and Expenses Budget vs. Actual
July 2024

	Jul 24	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
400 · Pledge	27,754.14	26,226.00	1,528.14
402 · Non-pledge	4,126.37	7,103.00	-2,976.63
403 · Plate	1,297.45	1,000.00	297.45
408 · Other Contributions - Operating			
Covered Credit Card Fees	108.12	0.00	108.12
Curate Grant	10,106.25	10,106.00	0.25
Flowers	100.00	0.00	100.00
Other Contributions	900.00	0.00	900.00
408 · Other Contributions - Operating - Other	0.00	470.00	-470.00
Total 408 · Other Contributions - Operating	11,214.37	10,576.00	638.37
410 · Other Income			
Reimbursement	199.00	0.00	199.00
Interest - General Fund	139.38	0.00	139.38
Interest - Treasury Notes	357.08	0.00	357.08
410 · Other Income - Other	211.50	10.00	201.50
Total 410 · Other Income	906.96	10.00	896.96
Total Income	45,299.29	44,915.00	384.29
Gross Profit	45,299.29	44,915.00	384.29
Expense			
602 · Building & Grounds			
Cleaning Service	1,066.68	950.00	116.68
Insurance Prop/Liab	112.00	0.00	112.00
Maintenance	610.00	900.00	-290.00
Supplies	13.87	250.00	-236.13
Utilities	1,896.52	3,070.00	-1,173.48
Total 602 · Building & Grounds	3,699.07	5,170.00	-1,470.93
606 · Diocesan Assessment	3,066.75	3,067.00	-0.25
608 · Outreach			
Outreach	431.49	0.00	431.49
Total 608 · Outreach	431.49	0.00	431.49
610 · Office Expense			
Bookkeeping	374.88	400.00	-25.12
Copier	1,221.31	459.00	762.31
Curate - Prof Expenses	0.00	570.00	-570.00
Office Supplies	116.77	125.00	-8.23
Postage	68.00	75.00	-7.00
Rector Professional Expense	570.50	570.00	0.50
Subs/Software Licenses	243.95	350.00	-106.05
Telephone/Internet	213.97	215.00	-1.03
Total 610 · Office Expense	2,809.38	2,764.00	45.38
612 · Communication			
Advertising/Marketing	113.97	0.00	113.97
Website	462.34	150.00	312.34
Total 612 · Communication	576.31	150.00	426.31
615 · Worship			
A/V Equipment	212.84	0.00	212.84
Acolyte Guild	323.50	150.00	173.50
Altar Guild	-197.00	200.00	-397.00
Flowers	131.90	75.00	56.90
Liturgy	900.00	175.00	725.00

St. Martin-in-the-Fields
Revenues and Expenses Budget vs. Actual
 July 2024

	Jul 24	Budget	\$ Over Budget
Total 615 · Worship	1,371.24	600.00	771.24
620 · Program Expenses			
Children - VBS	188.72	0.00	188.72
Children / Sunday School	8.99	0.00	8.99
EYC/Youth	109.39	0.00	109.39
Hospitality	9.78	300.00	-290.22
Nametags	12.50	10.00	2.50
Nursery Supplies	0.00	25.00	-25.00
Total 620 · Program Expenses	329.38	335.00	-5.62
650 · Payroll Expenses			
Children's Minister	1,638.00	1,638.00	0.00
Curate - Stipend/Housing	5,709.00	5,709.00	0.00
Nursery Staff	566.50	415.00	151.50
Organist/Choir Director	1,575.00	1,575.00	0.00
Other-DD Fees/Background Checks	89.54	25.00	64.54
Parish Administrator	4,025.00	4,026.00	-1.00
Payroll Taxes	612.36	601.00	11.36
Pension - Curate	1,027.76	1,028.00	-0.24
Pension - Rector	1,746.81	1,852.00	-105.19
Rector Stipend/Housing	10,115.70	10,291.00	-175.30
Staff Medical	1,394.00	1,355.00	39.00
Staff Pension	362.25	362.00	0.25
Youth Minister	200.00	200.00	0.00
Total 650 · Payroll Expenses	29,061.92	29,077.00	-15.08
Total Expense	41,345.54	41,163.00	182.54
Net Ordinary Income	3,953.75	3,752.00	201.75
Net Income	3,953.75	3,752.00	201.75

St. Martin-in-the-Fields
Revenues and Expenses Budget vs. Actual YTD
January through July 2024

	Jan - Jul 24	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
400 · Pledge	277,228.81	260,916.00	16,312.81
402 · Non-pledge	34,817.37	49,721.00	-14,903.63
403 · Plate	7,854.33	7,000.00	854.33
408 · Other Contributions - Operating			
Christmas	1,000.00	0.00	1,000.00
Covered Credit Card Fees	1,061.02	0.00	1,061.02
Curate Grant	30,318.75	30,318.00	0.75
Easter	3,393.00	0.00	3,393.00
Flowers	1,100.00	0.00	1,100.00
Keller AI-Anon	240.00	0.00	240.00
Other Contributions	3,103.00	0.00	3,103.00
408 · Other Contributions - Operating - Other	185.00	2,970.00	-2,785.00
Total 408 · Other Contributions - Operating	40,400.77	33,288.00	7,112.77
410 · Other Income			
Reimbursement	246.02	0.00	246.02
Building Use	500.00	0.00	500.00
Interest - General Fund	1,219.30	0.00	1,219.30
Interest - Treasury Notes	1,937.75	0.00	1,937.75
VBS Registration	200.00	0.00	200.00
410 · Other Income - Other	213.50	60.00	153.50
Total 410 · Other Income	4,316.57	60.00	4,256.57
Total Income	364,617.85	350,985.00	13,632.85
Gross Profit	364,617.85	350,985.00	13,632.85
Expense			
602 · Building & Grounds			
Cleaning Service	6,266.76	6,650.00	-383.24
Holy Mowers	0.00	250.00	-250.00
Insurance Prop/Liab	9,321.50	9,750.00	-428.50
Maintenance	12,514.47	8,400.00	4,114.47
Memorial Garden Maintenance	78.49	0.00	78.49
Supplies	344.43	1,750.00	-1,405.57
Utilities	11,159.49	12,750.00	-1,590.51
Total 602 · Building & Grounds	39,685.14	39,550.00	135.14
604 · Miscellaneous	307.62	0.00	307.62
606 · Diocesan Assessment	21,467.25	21,469.00	-1.75
608 · Outreach			
Outreach	1,714.53	6,000.00	-4,285.47
Presbyterian Night Shelter	2,000.00	0.00	2,000.00
Union Gospel Mission	2,000.00	0.00	2,000.00
Total 608 · Outreach	5,714.53	6,000.00	-285.47
610 · Office Expense			
Bookkeeping	3,496.60	2,800.00	696.60
Bulk Mail Permit / P.O. Box	182.00	0.00	182.00
Copier	5,389.22	3,449.00	1,940.22
Curate - Prof Expenses	3,001.07	3,990.00	-988.93
Office Supplies	1,136.93	875.00	261.93
Postage	377.60	830.00	-452.40
Rector Professional Expense	3,432.18	4,290.00	-857.82
Subs/Software Licenses	2,076.64	2,990.00	-913.36
Telephone/Internet	1,479.82	1,505.00	-25.18

St. Martin-in-the-Fields
Revenues and Expenses Budget vs. Actual YTD
 January through July 2024

	Jan - Jul 24	Budget	\$ Over Budget
Total 610 · Office Expense	20,572.06	20,729.00	-156.94
612 · Communication			
Advertising/Marketing	545.22	1,200.00	-654.78
E-Mail Marketing	416.78	1,000.00	-583.22
Website	1,086.04	1,050.00	36.04
Total 612 · Communication	2,048.04	3,250.00	-1,201.96
615 · Worship			
A/V Equipment	310.85	1,000.00	-689.15
Acolyte Guild	647.00	300.00	347.00
Altar Guild	523.77	1,400.00	-876.23
Flowers	967.33	550.00	417.33
Liturgy	1,290.00	1,225.00	65.00
Music Ministry	59.00	250.00	-191.00
Total 615 · Worship	3,797.95	4,725.00	-927.05
620 · Program Expenses			
Children - VBS	3,014.89	3,000.00	14.89
Children / Sunday School	804.37	0.00	804.37
Christian Formation	1,369.38	0.00	1,369.38
Diocesan Council	1,680.00	3,000.00	-1,320.00
EYC/Youth	199.81	2,000.00	-1,800.19
Forward Day by Day	0.00	100.00	-100.00
Godly Play	0.00	500.00	-500.00
Hospitality	1,802.34	2,100.00	-297.66
Nametags	88.25	70.00	18.25
Nursery Supplies	25.22	175.00	-149.78
Quiet Committee	80.00	0.00	80.00
Tokens- Appreciation Gifts	160.44	300.00	-139.56
Vestry Retreat	191.32	600.00	-408.68
Total 620 · Program Expenses	9,416.02	11,845.00	-2,428.98
650 · Payroll Expenses			
Children's Minister	11,427.00	11,466.00	-39.00
Curate Continuing Educ.	325.00	0.00	325.00
Curate - Stipend/Housing	39,963.00	39,963.00	0.00
Nursery Staff	2,190.34	2,905.00	-714.66
Organist/Choir Director	10,987.50	11,025.00	-37.50
Other-DD Fees/Background Checks	760.50	175.00	585.50
Parish Administrator	28,079.17	28,182.00	-102.83
Payroll Taxes	4,112.47	4,206.00	-93.53
Pension - Curate	7,194.32	7,196.00	-1.68
Pension - Rector	12,227.67	12,964.00	-736.33
Rector Continuing Educ.	325.00	0.00	325.00
Rector Stipend/Housing	70,652.38	72,037.00	-1,384.62
Staff Medical	9,730.50	9,485.00	245.50
Staff Pension	2,527.13	2,534.00	-6.87
Supply Organist	0.00	500.00	-500.00
Workers /Comp Insurance	347.00	0.00	347.00
Youth Minister	1,300.00	1,400.00	-100.00
Total 650 · Payroll Expenses	202,148.98	204,038.00	-1,889.02
Total Expense	305,157.59	311,606.00	-6,448.41
Net Ordinary Income	59,460.26	39,379.00	20,081.26
Net Income	59,460.26	39,379.00	20,081.26

St. Martin-in-the-Fields
Temporarily Restricted Fund Activity
July 2024

	Jul 24	Jan - Jul 24
Other Income/Expense		
Other Income		
800 · Temp Restr (Designated) Income		
809 - Passthrough Funds Receive		
4 Saints Food Pantry	343.00	2,694.00
Good Friday	0.00	121.05
Lenten Project	0.00	10,969.58
Ordination Gifts	0.00	3,823.00
Total 809 - Passthrough Funds Receive	343.00	17,607.63
Benevolence Funds		
Curate Benevolence Fund	74.50	993.00
Rector Benevolence Fund	74.50	1,373.00
Total Benevolence Funds	149.00	2,366.00
Children's Programs	0.00	130.00
Daughters of the King	100.00	121.00
Eagle Scout Project	0.00	574.94
Memorial Gifts	0.00	1,143.00
Music Ministry	0.00	400.00
Total 800 · Temp Restr (Designated) Income	592.00	22,342.57
810 · Other Temp Restricted Income		
Memorial Garden	0.00	3,086.00
T.R. Interest Income	24.09	205.92
Total 810 · Other Temp Restricted Income	24.09	3,291.92
Total Other Income	616.09	25,634.49
Other Expense		
850 · Designated Funds Disbursed		
Good News Garden	140.00	194.07
Benevolence Funds Disbursed	568.00	2,772.00
Children's Programs	0.00	217.54
Daughters of the King	0.00	350.00
Eagle Scout Funds	0.00	820.94
EYC Savings	0.00	348.77
Memorial Garden Disbursements	150.00	8,182.00
Prayer Shawl	58.30	294.54
Service Sunday	0.00	692.47
850 · Designated Funds Disbursed - Other	850.00	850.00
Total 850 · Designated Funds Disbursed	1,766.30	14,722.33
859 · Passthrough Funds Disbursed		
4 Saints Food Pantry	1,299.00	3,300.00
Lenten Project Disbursement	0.00	10,720.00
Ordination Gifts	0.00	864.02
Total 859 · Passthrough Funds Disbursed	1,299.00	14,884.02
Total Other Expense	3,065.30	29,606.35
Net Other Income	-2,449.21	-3,971.86
Net Income	-2,449.21	-3,971.86

St. Martin-in-the-Fields
Permanently Restricted Fund Activity
July 2024

	Jul 24	Jan - Jul 24
Other Income/Expense		
Other Income		
910 · P. R. Endowment Income		
Annuity	879.00	6,153.00
Dividends/Interest	170.58	1,555.93
Invest Mgmt Fees	-264.10	-749.99
Unrealized Gain/Loss	0.00	5,311.68
Total 910 · P. R. Endowment Income	785.48	12,270.62
980 · Permanently Restricted Capital		
Dividends/Interest	920.71	7,234.52
Invest Mgmt Fees	0.00	-1,466.55
Unrealized Gain/Loss	0.00	8,961.59
Total 980 · Permanently Restricted Capital	920.71	14,729.56
Total Other Income	1,706.19	27,000.18
Net Other Income	1,706.19	27,000.18
Net Income	1,706.19	27,000.18

Junior Warden Report

August 2024

- Replaced/repared two toilets (one in parish hall women's room and the other church restroom).
- Repaired front door closing mechanism
- Sprinkler repair in Memorial Garden and church grounds
- Replaced door on church bathroom stall
- Door replaced on dumpster fence
- Five parish hall chairs reupholstered (15 more to go)

Please let me know if you have any questions

Dick Seeber

Junior Warden

Senior Warden Report

August 2024

Update on the Parish Hall roof repair: Thanks to Anika for helping manage the process of applying for insurance. Both of our claims have been finalized. Co-Jr. Warden Rick Schulz has offered to coordinate the choice of an insurance company and subsequent repairs.

Fall kicked off with a lot of fun at the Backpack Blessing / water slide / hot dog event. Looking forward to the beginning of the program year and new formation opportunities.

Respectfully submitted,

Mary Beth Butler
Senior Warden

Rector's Report – August 2024

The Rev. Alan D. Bentrup

Pastoral Care Updates

- **Baptisms** in July: 1 (Total in 2024: 6)
- **Burials** in July: 0 (Total in 2024: 3)
- **Prayer Shawls** delivered in July: 5 (Total in 2024: 16)
- **Quiet Committee** meals in July: 1 (Total in 2024: 13)

Worship updates

- Sunday evening service on hiatus
- Ministry of the Week launching Sept 15
 - Ministry leaders sign up to share during offertory and co-host coffee hour
 - What week is Vestry hosting?!
- Worship Ministry Gathering on Sept 22 following 10:30 service

Formation updates

- Formation resumes week of Sept 8:
 - Lectionary Study moving to choir room
 - Adult Bible study beginning with Christianity 101 in September
 - Tuesday Night Book Group beginning with *Learning Humility*

Outreach updates

- 30 people participated in August's Service Sunday
- 444 cans of corn donated in July (Total in 2024: 3615)
- Portion of outreach funds proposed to use to sponsor fine arts programs that our youth are involved in (musical theater, marching band, etc.)

Administrative updates

- Met with cleaning company to reiterate expectations
- Vestry Nominations will open September 1, then the Vestry Nominating Committee (senior warden and outgoing vestry members) will work on finalizing the slate of candidates

Action items

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Upcoming Dates

August 25	Gavin on vacation
Sept 8	Formation resumes
Sept 15	Vestry meeting
Sept 22	Worship Ministry Gathering
Sept 29	Welcome Brunch; Alan on vacation
Oct 6	Stewardship Kickoff; Blessing of the Animals at 10:30am
Oct 20	Vestry meeting
Oct 21-23	Clergy Conference
Oct 27	Trunk or Treat after 10:30 service
Nov 10	Feast of St. Martin; Unique Boutique; Stewardship Ingathering
Nov 17	Vestry meeting
Dec 1	First Sunday of Advent
Dec 8	Feast of St. Nicholas
Dec 15	Vestry meeting
Dec 22	Lessons & Carols at 10:30am
Jan 19	Vestry meeting
Jan 26	Annual Parish Meeting between services
Feb 7-8	Diocesan Council (Fort Worth)

Worship attendance

Date	8:30	10:30	LEV	Other	Online	Total	5wk Avg	52wk Avg	In-Person Avg	Visitors
7/7/2024	27	96	2		31	156	175	187	148	6
7/14/2024	28	107	3		28	166	173	188	149	5
7/21/2024	27	102	7		24	160	173	188	149	3
7/28/2024	32	95	7		30	164	173	189	150	4
8/4/2024	28	107	6	30	29	200	169	189	150	7
8/11/2024	30	124	7		38	199	178	190	151	9

Historical ASA

2012 - 215

2013 - 199

2014 - 178

2015 - 224

2016 - 239

2017 - 187

2018 - 157

2019 - 156

2020 - 60

2021 - 68

2022 - 114

2023 - 140 in person, 170 total