

St. Martin-in-the-Fields  
Episcopal Church & School

# Annual Parish Report 2020

**Our mission is to be Jesus Christ's heart, hands and feet to our neighbors no matter where they are on their journey of faith.**

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# **2020 Annual Parish Meeting Agenda**

January 31, 2021

Call to Order

Opening Prayer

Determination of a Quorum

Appointment Clerk

Identification of Present Vestry Members

Introduction of Nominees for Vestry

Introduction of Nominees for Delegate to the Diocesan Convention

Appoint Ballot Counters

Determination of Eligible Voters

Elections

Report of the Rector Search Committee and Presentation of the Parish Profile

Annual Reports

Financial Report

Endowment Report - Adoption of Charter for St. Martin's Cloak

Announcements

Commissioning of Vestry

Necrology

Closing Prayer

Adjourn

# **The Minutes from St. Martin-in-the-Fields Episcopal Church 2019 Annual Meeting January 26, 2020**

The Annual Meeting of St. Martin-in-the-Fields Episcopal Church was held on January 26, 2020 in the East Parish Hall.

## **Call to Order**

The Very Rev. Ron Pogue, Interim Rector, called the meeting to order with prayer at 12:34 pm and announced that a quorum was present.

## **Meeting Secretary/Clerk**

Per Article 6.4 of the Bylaws of the St. Martin-in-the-Fields Episcopal Church, Mary Beth Butler, the current Vestry Clerk, will record today's meeting.

## **Identification of Present Vestry Members**

The Interim Rector introduced the current Vestry members. Those whose terms end in 2022 are Bob Bess, DJ Mitchell, Chris Mullaney and Julie Sutton. Those whose terms end in 2021 are Kristy Pemberton, Becky Snell, Ben Taylor, and Sharon Dudek (who resigned in Fall 2019). Those whose terms end today are Mary Beth Butler, Keen Haynes, Brandy Heckel, and Linda Seeber. These members stood and were recognized with a round of applause.

## **Introduction of Nominees for Vestry**

Linda Seeber is standing for a second term. As per Diocesan recommendation, the Senior and Junior Wardens are asked to remain in place during the Rector Search. Therefore, Keen Haynes is also nominated for a second term. Bob Garrity was nominated for a three-year term.

There remain a three-year term and a one-year term (that of Sharon Dudek) to be filled. Despite diligent effort, the Candidate Qualifications Review Committee was unable to identify candidates for these positions. The election will proceed with a short slate. Due to new practices in place for vetting nominees, including required background checks, no nominations from the floor will be accepted.

## **Introduction of 2019 Delegates to the Diocesan Convention**

2019 Delegates to Diocesan Convention were introduced: Keen Haynes, Ed McGlaston, Becky Snell, and Linda Snow. Brandy Heckel served as alternate. They stood and were recognized with a round of applause.

## **Introduction of Nominees for 2020 Diocesan Convention**

Those nominated as Delegates to the 2020 Diocesan Convention were Bob Bess, Phyllis Bess, Keen Haynes, Brandy Heckel, Ed McGlaston, and Becky Snell. The Rector reported that Bob Bess had offered to stand as the alternate, removing the need for a ballot.

## **Preparations for Balloting**

Given that there would be no voting by ballot, there was no need to appoint ballot counters. The Rector announced that eligible voters must be Confirmed Communicants in Good Standing.

## **Vestry Election**

Kristy Pemberton moved that the slate of nominees be elected by acclamation. Gary Wilkinson seconded, and the motion carried.

## **Delegate Election**

Brandy Heckel moved and Dick Seeber seconded that the slate of nominees be elected by acclamation. The motion carried.

## **Financial Report**

Treasurer DJ Mitchell gave a report, with printed materials included in the Parish Report. The report contained a narrative of the state of the finances from the Finance Committee, a 2019 Income and Expense Graphic Statement, and a 2019 Statement of Assets, Liabilities, and Fund Balances.

Brandy Heckel, a member of the Finance Committee, assured those present that the Vestry and other leadership are committed to fiscal transparency. Parishioners should understand that additional funding sources will be needed in the months to come, and the budget will be continuously reviewed. At the same time, there is great reason for hope and optimism. New families visit the church weekly; new members are joining, and the mission of Jesus Christ is being carried out in this place.

### **Other Reports**

The Rector commended to the Parish the printed 2019 Annual Parish Report, a copy of which is attached to and made a part of these minutes. Reports from ministries are found within the report. Because of the omission of their statements from the Report, Dick Seeber reported orally on Outreach, and Linda Seeber reported orally on the Altar Guild. Their written reports will be included in the Parish Report.

### **Junior Wardens' Report**

Chris Mullaney and Bob Bess, co-Junior Wardens, thanked Dick Seeber for his willingness to act as Sexton over the past year. He has made numerous repairs and met contractors at the church. He has offered to continue, and was thanked with a round of applause.

### **Senior Warden's Report**

Keen Haynes reported that the parish accomplished much in 2019, and cited many of the activities of the year just ended - Outreach activities, Scouting, and growth of ministries. While Rector Scot McComas and Youth Minister Megan Grant left for new calls, The Very Rev. Ron Pogue has served ably as a guide and companion during this part of the parish's journey toward calling a new Rector. Haynes also noted that of the pledges generated by the Stewardship Campaign, 72% were new or at increased amounts.

### **Interim Rector's Report**

The Very Rev. Ron Pogue shared his written report, including areas of progress and future plans for growth and improvement. A survey, "I Will, With God's Help," has been launched to help members in discerning the ministries to which they may be called. Each member is asked to prayerfully consider their commitments and return the survey to the church.

### **Search Committee Co-Chairs Announced**

Senior Warden Haynes announced that the Vestry has named co-Chairs of the Rector Search Committee. They are Rex Angle and Sue Mitchell. The next step is to select other members of the Search Committee. An e-mail announcement will go out this afternoon containing two links. One will be to a self-nomination form, and one to a form for nominating someone else. The forms must be returned by February 9.

**Announcements:** The Rector noted that the Vestry will have a brief meeting following adjournment in the small parish hall. No other announcements were made.

**Commissioning of Vestry:** The Rector called the Vestry and Delegates just elected to the front of the room and led them in a litany of commissioning.

### **Necrology**

The Rector read the names of St. Martin's people who died within the past year.

### **Adjournment**

The meeting was adjourned at 1:33 pm.

Respectfully submitted,

Mary Beth Butler

Clerk/Secretary of St. Martin-in-the-Fields Episcopal Church

## 2020 Vestry

### **Retiring January 2021**

Christopher DeClerk  
Kristy Pemberton  
Becky Snell  
Ben Taylor

### **Retiring January 2022**

Bob Bess  
DJ Mitchell  
Chris Mullaney  
Julie Sutton

### **Retiring January 2023**

Robert Garrity  
Keen Haynes  
Linda Seeber

[See all our Vestry Members & Staff on our website](#)

### **2021 Vestry Nominees**

Amanda Alvarez  
Mary Anderson  
Melissa Kurkul  
Jim McManic  
Joe Stark  
Elke Tessnow

### **2021 Diocesan Delegate Nominees**

Mary Beth Butler  
Christopher DeClerk  
Bob Garrity  
Keen Haynes  
Ed McGlaston  
Mark Pulliam  
Dan Wagner

## 2021 Nominees for Vestry



### **Amanda Alvarez**

I became a member of St. Martin-in-the-Fields early in 2020. I currently serve on the Regathering Committee.

My family moved to Texas from my hometown, Mobile, AL, where we were members of Trinity Episcopal Church. I served as a Vestry member there for two years. I was involved in several programs including Catechesis of the Good Shephard and coordinating meal delivery for new parents.

I earned a master's degree in Health Education from the University of South Alabama and I am an International Board Certified Lactation Consultant (IBCLC). I also hold a bachelor's degree in Communication from Spring Hill College, a small Jesuit college in Mobile.

I work as Education and Enrichment Manager for Mothers' Milk Bank of North Texas where I direct clinical, educational, and health equity programs. I am an active volunteer at Abide Women's Health Services in South Dallas. My professional and volunteer roles often center the intersection of reproductive and social justice.

I've been married to my husband Justin for 16 years. We are raising our three children, Louise (13), Nathan (11), and Maggie (7), in Grapevine. I am a runner, outdoor enthusiast, and avid home-cook.



### **Mary Anderson**

My name is Mary Anderson and I have been a member of St. Martin-in-the-Fields for over 25 years. I am a lifetime Episcopalian and my husband and I met in the Episcopal church as teenagers. We started attending St. Martin's when our boys were very young. My husband, Steve, was a member of the vestry and Junior Warden for many years, as well as head of the Holy Mowers and Memorial Garden ministries.

As a retired teacher of over 40 years, I feel like I can bring a stamina and an understanding of the importance of leadership at the church. I can offer my gifts and talents to the church and I will listen to and voice the concerns of the congregation. As a member of Altar Guild, the Flower Guild, Quiet Committee, a former Sunday School teacher, the Convener of Parish Life Commission and a longtime leader of the Hospitality Committee, I understand the heartbeat of our church. Being the secretary of the Vestry for several years I am familiar with the function of the Vestry.

As a longtime member, I continue to have a vested interest in St. Martin-in-the-Fields and look forward to watching our church and church community grow and make the necessary changes to continue to be a place where all people want to worship and create a church family.



### **Melissa Kurkul**

My husband and I joined St. Martin's in the fall of 2019, a year after moving to Texas from Massachusetts. Raised in an Episcopal household, I participated in the choir and was an acolyte from grade school through high school. In college, I was a member of the National Society of Collegiate Scholars and volunteered across the United States in projects such as parks clean up and animal rescue. After graduation, I taught high school history for ten years. During my tenure as a teacher, I brought back programs whose aim was to help and remember local veterans.

Since moving to Texas in the summer of 2018, I was actively searching for a "home." Missing singing and hoping to meet new people, I began the search for a church home. Church, and religion itself, is a little different in Texas than in Massachusetts, but I finally found a church, St. Martin's, which resembled the I grew up in. I went to a Sunday service and instantly felt

welcome. So, I went to the choir meeting the following Wednesday and have been involved in the church since. I participated in the group to find a new organist/choir master, zoom meetings focused on finding a new pastor and I was confirmed in December 2020. I would really like to make St. Martin's my church home in Texas where I can raise a family. I look forward to working with the vestry, if elected, in making St. Martin's a place where ALL people can find a home and a ministry that calls to them.



### **Jim McManic**

My wife, Jeanne, and I joined St. Martin's and were received into the church in April 2018.

Since joining, I've been an active member of many ministries and groups including Service Sunday, Wednesday Study, Coffee Hour host, Men's Group, Holy Mowers, and participated in the garage sale, Shrove Tuesday Pancake Supper, and spoke during services about Stewardship.

As a new member of the Episcopal Faith and a member of St. Martin's, I am not 100% sure of all the duties and responsibilities of the Vestry. But my previous activities at St. Martin's have been to provide support when asked and I have volunteered when I thought I could help.



### **Joe Stark**

I believe I am being called to serve on the Vestry because I have found a family here at St. Martin's. I strongly believe that I was called to join this community and want to help see it continue to flourish. Currently I am a member of the Welcoming Committee as well as a member of the Evangelism Commission. I served as the greeter at the welcoming table during coffee hour prior to the pandemic.

After an early retirement and the loss of my wife, I moved down to Texas from Massachusetts to be closer to my daughter and her family, as well as my son in California. In my spare time, I enjoy helping out with my grandchildren, the family dog, going to the gym three days a week and fishing.

At another church, I was a member of their men's club. One of the tasks the men did was hosting the annual Palm Sunday breakfast. I was nicknamed the "Egg Man" as I was charged each year with preparing the scrambled eggs for the congregation. I was also chair of the Pastor's Committee which gave advice and consent for pastoral duties and recommendations.

I would like to thank you for your consideration as a member of St. Martin's Vestry.



### **Elke Tessnow**

I transferred to St. Martin's from St. Peter's Episcopal Church in Lago Vista, TX in September 2019. I also transferred my membership in the Daughters of the King. At St. Peter's I served as Church Treasurer and several terms as a member of the Bishop's Committee (St. Peter's is a Mission Church of the Diocese of Texas.) I served as Senior Warden in 2014. I also attended three Diocesan Conventions as a delegate for St. Peter's.

I have extensive leadership experience having been in charge of several aircraft design projects over a period of 3 decades. I have an MBA degree in Engineering Management and a PhD in general engineering. I have also been extensively involved in Lion's Club charitable activities, having served in various local club offices, including president, and several district offices, up to First Vice District Governor, and as a director of the Texas Lions Eye Bank. At the State level, I served as a trustee of the Texas Lions Foundation. I am a Progressive Melvin Jones Fellow and a Texas Lions Foundation Fellow. I am currently a member of the Keller Lions club.

## 2021 Nominees for Delegate to Diocesan Convention



### **Mary Beth Butler**

I would be honored to serve as a delegate to Diocesan Convention. I've filled this role in two dioceses in the past, and I enjoy working at the beyond-parish level for the improvement and growth of The Episcopal Church as we fulfill our mission in the world. I have also served on three church Vestries, including at St. Martin's. I am currently chair of the Christian Formation Commission, serve at the altar, and am a member of the Daughters of the King and Prayer Shawl Ministry.

I retired in 2016 from a career in international education with the state of Texas, and I currently work with my husband in our home-based contracting company. I've been a member of St. Martin's since 2013, transferring from a parish in the Diocese of Dallas.



### **Christopher DeClerk**

I am honored to be considered for Diocesan Convention Delegate. Raised Roman Catholic, I attended St. Paul's school, was Chairman of the Diocese's youth organization, and a 3<sup>rd</sup> Degree Knight of Columbus. After graduating from college, I came out, kept my head down, and accepted being a back-pew Catholic for the next 20 years. Aaron and I married in Vermont in 2010, and in 2013, adopted Jordan and Logan. In 2014, I was Received, Aaron was Confirmed, and our sons were Baptized into The Episcopal Church at St. Thomas in Hanover, New Hampshire. In 2015 we moved to Colleyville and

joined St. Martin's. I served as Vestry member at St. Thomas and St. Martin's, Diocesan Delegate for St. Martin's, and am St. Martin's Scout Troop's Scoutmaster and Cub Scout Pack's Cubmaster. I have worked in Human Resources for over 20 years and am currently a Management Professor at UNT Dallas.



### **Robert J. Garrity, Jr.**

I am a retired FBI Agent. I attended University of Maryland, Baltimore County, and University of Baltimore School of Law, and the masters University of Southern California. I have been an Episcopal all my life.

I have served on the Vestry at Church of the Messiah in Baltimore, MD, St. John's Episcopal Church, Ellicott City, MD and St. Martin's.

I have been a lifelong member of the Boy Scouts as well. My passion for Scouting goes back to when I was a young boy. I have been involved with the Baltimore Area Council, Coastal Empire Council, Bucks County Council, Watchung Area Council, Longhorn Council, National Capital Area Council, Andrew Jackson Council, and Denver Area Council. Today I serve as Unit Commissioner for four Packs, five Troops, one Crew, and Service Team for five Law Enforcement Explorers.



### **Keen Haynes**

As Senior Warden of St. Martin-in-the-Fields, I am actively involved both as a member of St. Martin's and the Episcopal Diocese of Fort Worth. I serve on numerous committees including the Finance Committee and Christian Formation Commission. I have also represented St. Martin's as a delegate to the Diocesan Convention, served as chair of a discernment committee and as an usher. My past and current commitments provide me with an understanding of the day to day operations of St. Martin's and our long-term goals as a congregation. At the Diocesan level, I currently server as deanery representative to the Executive Counsel and as a member of the Diocesan Mission & Outreach Committee. I feel my numerous commitments place me in a unique position to help our Church and Diocese as a delegate to the 2021 Episcopal Diocese of Fort Worth Diocesan Convention.



### **Ed McGlaston**

I have been a member of St. Martin's since 2010. For the past 10 years, I have served as an usher and greeter at the 8:30 am service. I also served as a Diocesan Convention Delegate in 2018, 2019 and 2020 and I would like to continue in that ministry in 2021.

I have been a Christian since childhood and a member of the Episcopal Church since 1970. I served on the Vestry of Grace and Holy Trinity Cathedral in Kansas City. I am a husband, father, and grandfather. I hold a BS

Business Administration from Northeastern University with a major in Finance. Retired since moving to Texas in 2008, I would describe myself as an innovative, hands-on manager of people, processes, and change. I have led business organizations through periods of major change caused by competition, changing costs, technology, legislation and regulation. In addition, I have served as a director of non-profit organizations such as the San Francisco Bay Area March of Dimes, the Omaha Symphony Orchestra, the Joslyn Art Museum, and the Child Saving Institute. I believe that my personal and professional experience make me well qualified to serve as a convention delegate.



### **Mark Pulliam**

I, my wife Carla, and our three children (Elena, 18; Bates 15; and Lexi 13) have attended St. Martin's for approximately five years. I was confirmed Episcopalian at St. Martin's on April 29, 2018. I currently serve on the Rector Search Committee and the Holy Mowers. My knowledge about the workings, needs and expectations of St. Martin's congregation, gleaned from my participation on the Rector Search Committee, make me qualified to serve as a Convention Delegate.

I served 23 years (active and reserve) in the United States Navy retiring as a Commander in 2008. In my civilian career, I have worked for over 20 years in the travel and hospitality tech

## 2020 Parish Statistical Report

<b>Record of All Services</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
Sunday (& Saturday) Eucharists	160	164	157	156	60
Average Sunday Attendance	239	187	166	151	38
Easter Sunday Attendance	471	442	471	355	N/A
Weekday Eucharists	84	58	45	52	11
Private Eucharists	119	92	66	53	42
Marriages	4	3	1	0	1
Burials	11	8	10	11	6
Confirmations	15	12	3	6	1
Baptisms	15	8	6	19	2
Received by a Bishop	7	6	4	4	1

Due to COVID-19, all in-person services were suspended after March 8, 2020. The next 19 Sundays were broadcast online only. On August 9, we had our first Drive-In Worship. We average 35 people each week in our parking lot, who also receive communion, with another 66 viewers online.

Easter Sunday service was conducted online only, and we had 109 viewers for that service.

## **Rector Search Committee Report 2020**

In January 2020 the Vestry selected two co-Chairs for the Rector Search Committee, then began accepting applications from members of the congregation to serve on the Committee. Once the committee members were selected, the Committee and the Vestry met with Bishop Mayer and Canon Janet Waggoner to learn about the procedures and responsibilities of the Committee.

We began the first task – self-study – by selecting Holy Cow Consulting to assist with the preparation and analysis of a survey to help determine what our members felt were the most important skills and talents our new Rector should have in order to lead us into the future. The survey team selected questions from several available modules to customize our survey. The membership database was updated to assist in selecting the survey participants and to be sure all had the ability to participate in an all-online survey. Invitations were sent out in early June, and the survey was released as soon as the consultants felt that COVID-19 issues would not impact the responses in any way. 122 of the 216 invitees responded to the survey.

While awaiting the results of the survey, we reviewed the current website and social media presence of the Parish and made some recommendations for improvements, knowing that any applicant would look to those sources for information about us. As a result, the Vestry approved hiring a consulting firm to redesign the website and help maintain it. We also engaged Orvis Drone Services to do a flyover of our property to be turned into a video which will be posted on our Church website, with a link to it in our Parish Profile.

On August 16, 2020, the Committee and the Vestry met with Emily Swanson of Holy Cow Consultants via Zoom to receive their interpretation of the results of our survey. The two-hour presentation was very informative. In late August, a series of Holy Conversations were held via Zoom to share and to validate the survey results. We honored our past in this our 50<sup>th</sup> year as a Parish, embraced the present, and looked forward to the next 50 years. With all of the information we had gathered, a small group began to create the Parish Profile. The first draft of the Profile was presented to the Vestry and to Canon Waggoner in late November, 2020. Comments were made, new information was added and several sections were revised based on the comments received. Finally, on January 10, 2021 a special meeting of the Vestry was called to approve the revised version and allow us to forward the Profile to Bishop Mayer for final approval to post on the Office for Transition Ministry (OTM) website.

In December we also met with Canon Waggoner to participate in the STAR Training Program to learn about the interview process which the Diocese recommends. A team of Vestry members also worked to prepare the financial package which will be included in our OTM posting.

While awaiting the Bishop's approval to post the Profile, we are preparing Interview questions and designing the interview process by Zoom. We plan to be prepared to begin the interview process as soon as we begin receiving applications.

Thanks for your prayers, patience and support throughout this process. We look forward to posting the Profile soon on the OTM website and to begin the process of sifting through the applicants' profiles and selecting some candidates to interview. Many thanks also to the members of the Committee who have spent many hours on the projects completed this year.

Sue Mitchell and Rex Angle  
Co-Chairs of the Rector Search Committee

[View the Parish Profile online](#)

[View or download a pdf of the Parish Profile](#)

## Interim Rector's Report – The Very Rev. Ron Pogue

In the Name of God, Amen.

Seventeen months ago when I began my ministry here, little did we know that the life of this parish would be impacted by anything like the COVID-19 Pandemic. Nor did we imagine that our nation would experience the myriad of political and social challenges of the last year. A statistical report may be found on another page in this annual report. It does not look like anything we had in mind when we started last year. Nevertheless, through it all, the members of St. Martin's have remained focused on the life and values we share and on the mission field at our doorstep.

As your Interim Rector, I have the privilege of walking with you during this transition to assist you in

- Remembering where you have been,
- Claiming who you are,
- Strengthening your leaders,
- Drawing upon the resources of the wider church,
- Making a commitment to a new era of fruitful mission with your new rector.

The Vestry, Wardens, Treasurer, Finance Committee, Staff, and numerous Guilds, Commissions, and other ministry teams have focused faithfully on these intentional interim tasks along with the normal tasks of parish life and I am grateful for their devotion and good work.

It is astonishing how much we've been able to accomplish in the last year, even under such strange restrictions. We figured out how to combine live-stream worship with the physical administration of the Holy Eucharist. Other worship services, study gatherings, and meetings by Zoom have made it possible to carry on the work of the Church in spite of physical distancing and other protocols. Our Eucharistic Visitor ministry was totally reinvigorated so that we are now sending out two visitors every Sunday to deliver the Sacrament to three or four households. The Regathering Team was appointed in March and has met almost every Wednesday evening since, helping to ensure that the steps we take make St. Martin's a safe place and finding new ways to be the Church.

Our outreach ministries have continued uninterrupted and the Christmas Offering for outreach in December was 55% greater than the prior year, making it possible for us to do even more for our neighbors in need this year. Thanks to a partnership with the Boy Scouts, we now have the Good News Garden, tended by Scouts, members, and friends, and benefitting the 4Saints Episcopal Food Pantry. Speaking of Scouts, our units have found creative ways to press ahead safely and we've had three Eagle Scout projects that have benefitted St. Martin's.

Newcomers have found us online and reach out to us on an almost weekly basis. We actually added 16 new members to our rolls in 2020. As you see from the financial reports, our fiscal house is in order and your generosity is outstanding. We've put in place all the policies and procedures necessary to inspire confidence in planned giving. The Bishop's confidence in us is expressed in many ways, not the least of which is the appointment of Paula Jefferson as Curate. Following the resignation of our former music director, Dr. Joseph Henry joined us as Organist/Choirmaster shortly after COVID protocols were set in place. When we are able to regather in person, his leadership of our music ministry will be a major contribution to the experience of worship.

Perhaps the greatest loss to the parish during this pandemic is that of our wonderful preschool. Despite the enormous efforts of Director Serin Sanford, Board Chair Gary Wilkinson, and others, changing enrollment and regulations made it impossible to maintain this ministry.

We've developed and adopted [charters and organizational charts for Mission and Governance](#). Our commissions, administrative committees, and other ministries will be empowered and guided by these documents, which are now on our website.

The Rector Search Committee was formed early last year. They have been trained and formed for the task before them. They conducted a parish-wide survey followed by a series of Holy Conversations that provided opportunities for members to express their feelings about the past and present and their hopes for the future. The information gathered has now found its way into a [parish profile](#), which has been approved by the Vestry and the Bishop. The search is officially on! Please continue to hold them in your prayers.

There's so much more I would report if time and space permitted. But let me turn to the coming year, in which it will be so important to continue doing what you are doing, with devotion, care, and patience. Remember the words of St. Paul, "Therefore, since we are surrounded by so great a cloud of witnesses, let us also lay aside every weight and the sin that clings so closely, and let us run with perseverance the race that is set before us, looking to Jesus the pioneer and perfecter of our faith..." (Hebrews 12:1-2). In worship, study, fellowship, service, and leadership, St. Martin's offers a safe and loving haven for all of us and for many others who need this kind of inclusive community to support them in their journeys of faith. God will send them to us as long as we can be trusted to welcome and love them.

Churches with vibrant ministries with children and youth build those ministries through the involvement of parents and other adults of the parish, with or without the assistance of paid staff members. If you accomplish nothing else in the coming months, I encourage you to work on these ministries. In that same vein, I call upon the Christian Formation Commission and the Liturgy and Music Commission to collaborate in plans for a new Sunday morning schedule that will provide more time for Christian formation for all ages and the full inclusion of children and youth in worship.

I expect that your new Rector will arrive sometime this summer. Gay and I will be with you until then and do whatever we can to encourage and empower you in the mission God has entrusted to you. When the new Rector arrives, I want to be sure that she or he finds a vibrant, fruitful, and generous community of Christ's followers, organized, equipped, and engaged in that mission. If you are happily engaged in one or more ministries at St. Martin's, keep it up. If you need to move to a different ministry, now's the time. If you are not involved, let us hear from you and we'll get you connected.

Thank you for accepting my leadership and love,



The Very Reverend Ron Pogue  
Interim Rector

## Senior Warden's Report - Keen Haynes

What are some of the things we did in 2020?

Worship:

- Facebook and YouTube
- Recorded services and live streaming
- Drive in service and communion

Ministries – just a sample of the many ministries active at St. Martin-in-the-Fields:

- Children's Ministries
- Youth Ministries
- Al-Anon Group
- Adult Ministries
- 4Saints Food Pantry
- Altar Guild
- Ushers
- Eucharistic Visitors
- Hospitality

Scouts – multiple Eagle Scout Projects; Good News Garden

Stewardship - 94 households have pledged \$344,532 for God's mission in 2021. 57% of those pledges are new or increased pledges!

Growth of Ministry:

- Corrie Cabes ordained to the priesthood
- Paula Jefferson ordained to the transitional diaconate
- Paula Jefferson ordained to the priesthood
- Corrie Cabes named Assistant Rector, Heavenly Rest, Abilene
- Paula Jefferson named Curate, St. Martin-in-the-Fields
- Joe Henry named Music Director, St. Martin-in-the-Fields

Rector Search:

Completed

1. Interim Rector called and in place
2. Candidates to serve as co-chairs of search committee selected by Vestry and contacted by Senior Warden
3. Application window for nominating self or other to serve on search committee opened (2-week period)
4. Search committee selected by co-chairs and approved by Vestry
5. Search committee, Vestry and The Very Rev'd Pogue meet with Bishop Mayer and Cannon Waggoner
6. Survey taken, results explained, and congregation meetings held – help identify who we are, where we want to go as a congregation and what do we want to see in our next Rector
7. Profile subcommittee identified from Search Committee and Profile developed
8. Profile presented to and approved by Vestry

Remaining

9. Profile posted
10. Applicants vetted and selected by Search Committee.
11. Candidate(s) presented to and voted on by Vestry
12. Senior Warden calls select candidate to serve.
13. New Rector announced
14. Transition process begins
15. New Rector in-place

## **Junior Warden's Report - Bob Bess & Christopher Mullaney**

- New Roof and Decking for Church and Office Building.
- Added Ring Door Bells to office east and west doors.
- New Sprinkler System controller donated and installed by FEVER United Organization.
- New guide posts at both entrances installed by FEVER United Organization.
- 3 TVs added to worship space. Thanks to Christopher and Jordan DeClerk for adding electrical and internet cables to the TV's.
- New raised gardens to grow food added to our property thanks to Scouts efforts.
- New Thermostats added to nave HVAC units.
- New internet / Ethernet cables added to bring signal to Audio/Video booth.
- New Wi-Fi antenna added to outside of church for parking lot worship. Thanks for Christopher and Aaron for their help.
- New fence and gates constructed around dumpster. Thanks to scouts.
- Improved lighting around our outdoor signs.
- Cross moved to east end of outdoor worship space and area improved. Thanks to scout partners.
- Mailbox repaired.
- Labyrinth exterior area improved with a rock border.
- Labyrinth surface restored.
- New Episcopal Church Welcome sign installed at Davis Blvd. and Union Church.
- Damaged flooring replaced in kitchen and large parish hall.

Thank you so much to all of the people who have helped us this year. There are things that everyone pitches in with and we always appreciate the help. Feeling grateful for all the support from our clergy, congregation, scouts and Fever. Bob and Chris

## Curate's Report – The Rev. Paula Jefferson

On July 1, 2020, St. Martin-in-the-Fields began a journey with its newest curate. As a curate, I participate weekly in Sunday worship as a preacher, deacon, and priest. Zoom, and all things technology, were vital in the early stages of my curacy. I assisted with hosting the Holy Conversations, eight conversation sessions in which the parish gathered to ponder the work God is doing here, and the implications for the rector search process. Zoom skills were also helpful when I served as the bishop's dispatch of business during our diocesan convention.

Pastoral Care and Christian Formation are two key areas of engagement for the curate. Within the bounds of COVID-19 safety protocols, we worked to resume ministry in both areas. Pastoral care calling teams assembled to maintain contact with parishioners who were sheltering in place. The Eucharistic Visitor program was re-imagined and re-invigorated. For Christmas Eve, we created communion kits that parishioners could pick up at the church; this required a lengthy roster of volunteers who held the sanctuary open for visitors...while observing social distancing measures. Memorial services were held in our memorial garden, following safety recommendations from our Regather Team. Morning Prayer, via Zoom, began in June 2020 and continues today. We typically have 8 to 10 people gather at 9 am, Mon-Fri. We occasionally have visitors from other walks of life, including a monk who prayed with us during one week. During Advent, we introduced a Wednesday Evening Public Service of Healing. This series was known as "Blue Advent." The service was hosted on Zoom; attendance ranged from 6 to 10. As with other Zoom ministries, some attendees were new to St. Martin-in-the-Fields.

Christian formation for youth has been restricted to Zoom. Adults began a lecture/study series titled "Human Flourishing." This is another new ministry that evolved in the pandemic. It is attended by 14 to 20 people each Tuesday evening. It attracts both members of St. Martin-in-the-Fields and others who are becoming involved in our parish life, although they may be members of other churches in the DFW area or as far away as Virginia. As an outgrowth of this study series, a new partnership is forming between the parish and Fever United, a soccer club using parish property.

On December 15, 2020, St. Martin-in-the-Fields hosted my ordination to the priesthood. Bishop Mayer and his staff traveled to our parish and experienced our welcome and our parking lot "Drive-In" worship. Music was provided by our choirmaster/organist, Dr. Joseph Henry. The Very Rev. Ron Pogue preached. And the parish presented me with a beautiful chasuble and stole set. On the following Sunday, I celebrated the Eucharist at the Table where I have worshipped and served for 20 years. On the eve of ordination, St. Martin-in-the-Fields completed an office for the curate. It's good to have a place to hang a hat...and a vestment. It has been a remarkable 6-month journey. I am grateful to the parish for its ministry.

The Rev. Paula Jefferson, Curate.



## **Deacon's Report – Rev. Ayo Omoniyi**

### Church services:

- Served on all Sunday Services in the year 2020 and performed Deacon Duties.
- On the rotating preaching schedule and delivered eight sermons.

### Pastoral Care:

- Involved in checking on our church member's welfare during this pandemic period.

### 4Saints Episcopal Food Pantry:

- Representing the Church and serving as a Board member with 4Saints Episcopal Food Pantry in which assistance is provided to the people in need.

### Men's Group:

- Participated in the Men's group of the church before the pandemic started.

### East Deanery Meeting of Episcopal Diocese of Fort Worth:

- Attended all East Deanery Meetings of the Episcopal Diocese of Fort Worth on behalf of our church.

### Diocesan Convention of the Episcopal Diocese of Fort Worth:

- Attended Diocesan Convention of the Episcopal Diocese of Fort Worth as a delegate on behalf of the church.

## Children's Ministry – Liza Goodner

- Beginning in Nov. 2019, four Sunday School teachers received Godly Play Training, and the Godly Play got a new rug
- In January, children began 2020 with the Epiphany Pageant at the Family Worship service
- In February, we held a fun Talent Show and Pancake brunch to kick off Lent!
- During Lent, children and their families contributed donations for "The Shoe that Grows" outreach project with St. Martin's preschool, raising \$1,000!
- Good Friday Family Worship Service was held on Zoom, when all in-person meetings were suspended due to COVID.
- Children's Godly Play and Sunday school continued on Zoom.
- During the summer, a "Quest in the Box" was assembled so that Children and families could have box of devotionals and activities for Christian Education at home, which replaced VBS this year.
- Children and families attended a physically distanced outdoor Movie Night and Campout in October, hosted by St. Martin's BSA Troop 937 and EYC.
- In December, Children's Ministry assembled and distributed Advent Wreath kits to 15 new and returning families that needed a refresher kit. The focus continued on creating a sacred space at home for families, so the kits went fast during the Drive-In service!
- New families lit the Advent Wreath each Sunday of Advent, during the 10:30 am service.

The Children's Council was formed this year, meeting quarterly, to discuss the future and planning of Children's Ministry for 2021. We have several things on the agenda, including

- "Lent in a Bag" which will contain multigenerational activities and worship devotionals for members and families to pick up on the first Sunday of Lent.
- Outdoor Easter family photos during the Drive-In Worship service as well as the "flowering of the cross."
- Possible outdoor movie nights for families on Friday nights beginning after Easter.

We will discuss Vacation Bible School for a possible fall date in mind (Plan B, being on Zoom). This year certainly has looked different for Children's Ministry, and thanks to our dedicated and faithful leaders with the Christian Formation Commission, we are excited to continue working on the agenda.

## Music Ministry – Dr. Joe Henry

I began employment at St. Martin-in-the-Fields in late April, at the beginning of the pandemic. During the current pandemic conditions (virtual liturgy), I prepare and perform organ music for the prelude, communion and postlude and sing the congregational hymns while accompanying on the organ.

When it is safe for the community to meet in person, these will be the main areas of my responsibility as organist/choirmaster:

- Prepare and provide organ music for the 8:30 and 10:30 am Liturgies
- Lead an adult choir (choose repertoire, rehearse, schedule, etc)
- Lead a children's choir (In coordination with the children's minister to provide opportunities for children to contribute to the musical life of the parish)
- Attend weekly staff meetings. Attend other meetings as needed, etc.
- Be a resource person for all the musical needs of the parish
- Welcome, encourage and facilitate individual members of the community that want to contribute, either on a one-time, periodic, or ongoing basis in the musical life of the parish. (welcome instrumentalists and vocalists, etc.)
- Organ and piano maintenance, etc
- Prepare and provide music for other holidays and special occasion, etc

With current pandemic conditions:

A protective screen has been placed between the organist and a separate cantor microphone, and as these two are spaced at a safe distance, individual singers are welcome at this time to lead the singing at the Sunday virtual Liturgy. Please contact [joe.henry@stmartininthefields.org](mailto:joe.henry@stmartininthefields.org) if interested

Professional/personal goals and responsibilities:

- Maintain piano, organ and vocal techniques
- Maintain solo repertoire, learn new solo literature
- Maintain dual memberships in both Dallas and Fort Worth chapters of the American Guild of Organists

Recent activities include:

- Weekly choir rehearsal has taken the form of a weekly music theory session via Zoom; These sessions have continued throughout the pandemic
- Periodically supplied MP3 audio files for Morning Prayer
- Set a poem written by a parishioner to music, as part of the All Saints' Days Liturgy
- Volunteered for weekly "Regathering" team meetings
- Coordinated the donation of the Steinway piano which is now in the choir loft
- Gave a piano recital as part of the dedication of the donated Steinway piano
- Secured and organized the services of three guest singers for Lessons and Carols and Christmas Eve Liturgies
- Rehearsed special music for Lessons and Carols and Christmas Eve; reduced a score written on several staves to two for easier performance on the organ, etc.
- Provided music for one ordination, one funeral and one wedding

## **Individual Ministry Reports (in alphabetical order)**

### **Al-Anon – Evie Larimore**

We are one of only a few Al-Anon groups who are meeting in person. Most of the groups are still Zooming. We are so grateful that St. Martin's has allowed us to meet in the Parish Hall under a "mental health" permit. Our participation is down in numbers, but we know that will change as the COVID threat diminishes. Our plans for 2021 are to keep our doors open to those who need us.

### **Altar Guild - Linda Seeber and Jean Freitag, co-directors**

The duty of the Altar Guild is to prepare all things necessary for the celebration of the Eucharist or any of the other sacraments of the church including baptisms, weddings and funerals. Working under the direction of the Rector we prepare the Altar for the Eucharist and take care of the vestments, linens, frontals, vessels, and acolyte equipment.

Our guild is divided into four teams. Each team assumes the responsibility for the worship services for a week, including Saturday, Sunday, and Wednesday services, as well as for weddings and funerals that take place during their week. We all work together during Holy week and Christmas to share the work and get to know people on the other teams. We meet as a guild prior to Holy week and Christmas to review together some aspect of our duties.

This lay ministry is open to both men and women. In the early church, only men performed our work. During the 19th century as the laity became more involved in the church, the duties of the Altar guild fell largely to women.

Many thanks to all the clergy for their patience and guidance, and especially to all the Altar Guild members for their faithful service this past year.

### **Band of Moms – Liza Goodner**

The Band of Moms group started out 2020 strong with bi-weekly meetings. March and COVID brought a frenzy of emails with questions on how to proceed with meetings, and in April, we began meeting on Zoom. The group took a hiatus over the summer. In July, Julie Sutton's delicious homemade lasagna was such a nice treat for the moms not to have to worry about cooking while in Quarantine. In addition, Moms enjoyed care package deliveries to their homes, arranged by St. Martin's staff.

Rev. Paula Jefferson's words summed it up best for this act of kindness and applies to the mission of the Band of Moms, who give so much of themselves to this group and the church: "When your life is filled just about as full as you think you can get, and you still are able to find a way in the daily chaos to choose to lean into someone else's needs, that is living abundantly. And you never know what you'll discover when you say yes to doing something outbound and generous. Often when you help meet the needs of others, somehow, miraculously, your needs get met as well. Life will still get done. I encourage everyone to try to live abundantly."

For 2021, the Band of Moms have discussed meeting again on Zoom on a day that is somewhat less hectic than the others as busy Moms.

### **Christian Formation – Mary Beth Butler**

The Christian Formation Commission had its first meeting on March 17, shortly after we stopped meeting in person due to the COVID-19 Pandemic. We cover formation for all ages.

Godly Play is taking place over Zoom, conducted by Children's Minister Liza Goodner. Development of an EYC program is in process. There was a socially distanced movie night/campout in November, hosted by our Scout troops. Adult formation has been reestablished on Zoom and includes a lectionary study on Sundays at 7 pm, and a book study on Tuesdays at 7 pm. All are welcome to join in.

The Commission is convened by Mary Beth Butler and includes Phyllis Bess, Ron Hitchcock, Evie Larimore, Julianne Ceravalo, Keen Haynes and Rev. Paula Jefferson.

## **Deborah Chapter of The Daughters of the King – Linda Snow**

The Daughters of The King is an order for women who are communicants of the Episcopal Church. Members undertake a Rule of Life, incorporating the Rule of Pray and Rule of Service reaffirmations of the promise made at Baptism and Confirmation. A Daughter pledges herself to a life-long program of prayer, service, and evangelism, dedicated to the spread of Christ's Kingdom and the strengthening of Christ's Kingdom and the strengthening of the spiritual life of her parish.

The Deborah Chapter of the DOK of St. Martin's is alive and well. We are meeting the first and third Wednesday of each month by Zoom. We continue to pray for all those on our prayer list including our parish, our clergy, those with COVID and any other illness. We have a study during our meetings and plenty of time for just getting to know what we are all doing. We miss you all and are waiting till we can get back together in person. If there are any women that would like to join us please contact Linda Snow at [snowman2014@outlook.com](mailto:snowman2014@outlook.com). All are welcome.

## **E-Mail Prayer Ministry - Flo Lowrey**

Families who pray together stay together. Our St. Martin's family is a prayerful family. Keeping in touch and praying for each other is facilitated by our Email Prayer Ministry, which is comprised of over 200 Prayer Warriors. Our members have requested 300 prayers during 2020. These prayers for family members and friends have been for healing, prayers of thanksgiving, for travel, for those who have died to rest in peace, and for comfort for family members.

To request prayers or to be part of the St. Martin's Prayer Ministry, contact [prayers@stmartininthefields.org](mailto:prayers@stmartininthefields.org).

## **Eucharistic Visitors – Phyllis Bess**

Formerly known as LEVs (Lay Eucharistic Visitors), the newly re-named group of faithful ministers continues to be the heart, hands and feet of Christ by delivering communion to those unable to join us for a church service. There were few folks we were able to serve throughout much of 2019 and early 2020.

Then came March 2020 and this ministry halted just like everything else. For months, we waited to find a safe way to reconnect and restart.

Creative minds and dedicated souls figured out online Sunday services and then added parking lot participants in cars. Eventually, we developed a safe way to deliver, in bags, the sealed bread and wine, abbreviated home communion service bulletins and the lectionary readings for those desiring to stay safe at home and those unable to attend. Beginning in September 2020, the Eucharistic Visitor ministry was back in business, more robust than it had been in recent history.

Now known as Eucharistic Visitors, our mission has remained the same - we deliver far & wide in all sorts of weather to whomever would like to receive the sacrament of holy communion. No exceptions.

Every weekend two EVs are assigned to check in with people on our list. The list is comprised of people who have contacted us requesting communion be delivered to their homes. Our clergy sometimes add names for us to call and offer this ministry. It is our goal to make sure everyone desiring to be served by this ministry will receive communion at least once a month.

Per our Interim Rector: the Rector is authorized by the Bishop to distribute the sacrament, and EVs are authorized by the Bishop AND the Rector to do the same. It is a privilege and an honor to serve God's people in this way.

Please contact our Interim Rector, Ron Pogue at [ron.pogue@stmartininthefields.org](mailto:ron.pogue@stmartininthefields.org), or Phyllis Bess at [tontho16@gmail.com](mailto:tontho16@gmail.com) or 817-980-9933 for information about becoming a Eucharistic Visitor or to arrange a Sunday home delivery.

### **Flower Guild - Linda Seeber**

The flower guild decorates the Altar area with beautiful flower arrangements and arranges for special displays at Christmas and Easter services. Donations help cover the cost of the flowers while giving a special tribute to someone that has passed away, birthdays, anniversaries and weddings or an occasion that is special to them. We have 4 talented members of the flower guild that rotate to arrange these flowers.

### **Good News Garden - Liza Goodner**

The "Good News Garden" was created in 2020, as a joint effort between the Outreach Commission and an Eagle Scout from St. Martin's Troop 937. The mission of the garden is to grow vegetables for 4Saints Episcopal Food Pantry. Our eventual goal will be to help provide fresh produce to 4Saints, whose needs for supplies have only grown since the start of the pandemic. So many families have found themselves in urgent need of food, and 4Saints is able to help them through donations like this!

Youth parish members and scouts have earned service hours by participating in the upkeep of the garden. We were able to produce some peas and broccoli. The garden team attended a garden meeting in the fall with Tarrant Area Food Bank and 4Saints Pantry leaders on moving forward with a healthy initiative food plan. The Garden team also took a tour of the Tarrant Area Food Bank Community Garden for inspiration.



The agenda for 2021 includes planting okra seedlings from home to transport to the garden in April, and tomatoes will also be planted in the spring.

The Garden team is looking forward to seeing each other again at the garden in early spring 2021 where we can safely distance, create and build friendships while serving the community. Interim Rector Ron Pogue sums up the team's thoughts: "This project will be especially helpful at this time for parishioners who miss gathering at St. Martin's for worship, prayer, study, and service."

### **History and Archives Committee - Linda Snow**

The History and Archive Ministry has been an ongoing ministry for all the life of our church. Several people have been recording our history so we all can see where we have come from. Over the last few years it has been my goal to gather all important papers, pictures, artifacts in one place so anyone can see them. Joan Thelin has joined me and this past year we were trying to get a book together for the past 50 years and our 50th anniversary. COVID stopped us and stopped us celebrating our 50th anniversary. This next year when we can gather together we will continue our task and continue to record and save our history. If anyone would like to join us please contact Linda Snow at [snowman2014@outlook.com](mailto:snowman2014@outlook.com).

### **Hospitality - Ann Luttrell**

A couple of farewell receptions were held in January and February 2020 before COVID shut down in-person church gatherings.

Hospitality really can't plan anything for 2021 at this point because we don't know when in-person gatherings will be resumed and what the parameters of those gatherings will look like.

### **Ladies' Night Out - Arlene Paul**

Due to COVID-19, Ladies' Night Out has not met yet this year. We will not meet until we are assured that COVID-19 will not be transmitted to us. We meet in local restaurants and usually have over 12 participants which does not meet the guidelines. We are looking forward to meeting safely again when possible.

## **Memorial Garden Committee - Cathy Tolliver**

The Memorial Garden is a final resting place under the shade of the live oaks. Established in the 1990's.

- Due to the pandemic, none of the planned work was done on the garden.
- Special recognition goes out to Gabrielle Gordon who sent Robert and his crew on several occasions to clean up leaves and weed the plant beds.
- The original landscape design is still in place and still has projects to complete

2021 goals:

- Assuming the pandemic allows, more phases of the landscaping will be completed.
- Gabrielle Gordon has requested a meeting of the outdoor ministries to better coordinate all the outdoor maintenance work.
- A plan to encourage volunteers to work in the Memorial Garden.

## **Outreach - Dick Seeber**

"We are God's Heart, Hands and Feet in Our Community." In 2020 here's what the congregation/church accomplished:

Financial Contributions from Church Budget:

- Union Gospel Mission - \$1,500
- Presbyterian Night Shelter - \$1,500
- 4Saints Episcopal Food Pantry - \$1,500

Financial Contributions from the Congregation:

- 4Saints Food Pantry (Red Envelopes) - \$4,799.09
- Lenten Project (Shoes that Grow) - \$1,000

Other Contributions:

- 1,080 Sack Lunches for Union Gospel Mission - Service Sunday for nine months
- \$450 Sack Lunch donation for Union Gospel Mission - Service Sunday for three months' lunches not provided due to pandemic
- 100 men's women's and children's coats for Union Gospel Mission

Other Outreach Programs:

- Over 100 hours of volunteer time to Union Gospel Mission throughout the year with Food Pantry support
- Full time representation of St. Martin-in-the-Fields on the 4Saints board
- Working with the Boy Scout Eagle Project Program, created a "Good News Garden" to provide fresh vegetable produce to 4Saints food Pantry

## **Pew Masters - Joan Thelin**

In January and February 2020, 4 to 5 of the Sisters of the Spirit (SOS) members continued in the ministry of Pew Masters. Weekly we checked the pews, organized the hymnals & prayer books, reviewed the contents of the information folder, prepared the bags for the homemade bread the Ushers give to newcomers and checked the children's Busy Bags for appropriate contents. Due to the Corona virus and the closing of the church building for in-person worship, this ministry stopped for the rest of 2020.

## **Prayer Shawl Ministry - Kathy Wilkinson**

The Prayer Shawl Ministry continues to live out it's mission of giving comfort and support to those in need. During 2020, we have donated: 54 Shawls, 34 caps and 34 scarves to needy folks.

2021 is off to a great start with our "Soap for Hope" campaign. We will continue to gather weekly on Zoom until we can safely meet on campus. Not even a Pandemic has dampened the resolve of these committed members.

## **Quiet Committee – Susan Reeves**

The Quiet Committee is so named because the members of this ministry go about their work pretty much under the radar and behind the scenes. The planning, preparation and delivery of meals to those experiencing surgery, loss of a family member, extended illnesses and births is one way we show outwardly an inward and spiritual grace that says God cares through us and our actions.

There are 4 teams of members in place, with each team serving a quarter of the year. When the Quiet Committee coordinator knows of a need, the team leader for the quarter is notified. The team leader notifies the team members of the need and coordinates the logistics. Occasionally, the members of this ministry respond individually with added offerings for larger events held at the church. All members who enjoy cooking and feel called to this ministry, along with those who prefer to provide store bought offerings, are encouraged to join this important ministry of comfort and support to our church family.

During this time of pandemic, the Quiet Committee has continued to operate with safety in mind for both the members who are serving and those who are being served, to provide comfort and care to our brothers and sisters in Christ who are in need. If you enjoy cooking or are willing to purchase food items at the grocery store or bakery and would like to join a team, please contact Susan Reeves at 817-320-3390 or [susankreeves@att.net](mailto:susankreeves@att.net).

Respectfully Submitted, Susan Reeves

Quiet Committee Team Leaders and Teams as of Jan. 2021

First Quarter Jan.- Mar. Leader Mary Anderson

Team Members-  
Rhonda Penner  
Patricia Pannell  
Beverly Ashbrook  
Lisa Efthimiou

Second Quarter Apr. - June Leader Linda Seeber

Team Members-  
Julie Sutton  
Sue Mitchell  
Rebecca Haynes  
Carol Dorman  
Nola Brooks

Third Quarter July- Sept. Leader Kerry Angle

Team Members-  
Ann Luttrell  
Sue Cree  
Phyllis Bess  
Paula Jefferson

Fourth Quarter Oct. - Dec. Leader Marty Hitchcock

Team Members-  
Susan Reeves  
Evie Larimore  
Arlene Paul  
Mary Ann Dumbleton  
Jeanne McManic

## **Schedulers – Becky Snell**

The Schedulers Ministry oversees the online volunteer service monthly calendar, and coordinates with Ministry Leaders and Parish Staff to provide an accessible tool for volunteer's scheduling and reviewing their service at St. Martin's.

The 2020 months of January and February were normal with 3 weekend services manned with multiple volunteers. These schedules were developed from staff input and input from the Liturgy and Music Commission meetings. Each monthly calendar is developed the month prior, Ministry Leaders have approximately 2 weeks to place volunteers into their positions at various services. After Ministry Leader assignments, the Schedulers review and repair any conflicts, then the completed calendar is published online by the 15th of the month prior to the calendar, and emails are sent to volunteers regarding their scheduled service times.

Beginning March 2020 with the COVID-19 pandemic restrictions and cancelation of in-person services, the Schedulers were required to weekly and then monthly coordinate with staff and clergy regarding coordinating what volunteers were needed for any online services provided. Staff worked with the "Regathering Committee" to provide safe environments and control numbers of persons. The scheduling for weekly Holy Mowers continued spring, summer, and fall in their normal weekly rotation.

The needed numbers of volunteers dropped drastically having just one online service per weekend. New services were provided as the year progressed; Zoom Morning Prayer weekdays at 9 am, small gatherings outside for funerals, and in August combining Drive-In services with the online service provided opportunities for a small number of volunteers to participate with the services. Thanksgiving, Advent and Christmas provided more opportunities for small numbers to participate with the online services provided.

November provided 20 Morning Prayer worships, 1 Thanksgiving Morning Prayer worship, and 5 Sunday Drive-In services.

In December, 22 Morning Prayer services were conducted, 1 Christmas Morning Prayer service with homily, 4 Sunday Drive-In services, 4 Advent Blue Christmas Healing services, 1 ordination, and 1 recording of the Christmas Eve service.

The service of Schedulers will continue as online worship services are utilized and will transition as directed with changes in numbers of volunteers allowed and the changes in services as we move together into 2021.

Sincerely, yours in Christ.  
Submitted Becky Snell for Schedulers

## **Scouts – Liza Goodner**

2020 was a year of great adventure and service for BSA Troop and Pack 937! While meeting in person was a challenge at times, the Troop and Pack diligently met on Sundays throughout the year with the utmost physically distanced protocols in place. Scouts started the year with a fun gaming campout at St. Martin's, Scout Sunday, and a campout at Camp Burnett. Lake Lewisville, Sid Richardson, and kayaking campouts at Lake Grapevine took place over the summer. The Troop and Pack hosted a Family Movie Night and Campout in October, with rank advancement awards, family friendly Halloween movies, s'mores, music and a fun and spooky ghost story!

Many rank advancements and service projects took place, and when the scouts were meeting on Zoom, they planned service projects for St. Martin's, their Chartered Organization.

Four Eagle Scout projects have been implemented at St. Martin's in 2020: a new walkway for the Labyrinth, a rock border for the Labyrinth, a wooden fence around the dumpsters, and the "Good News Garden" was created and implemented by an Eagle Scout and the Outreach Commission. Through the effort of our amazing volunteers, the garden has flourished, with vegetable donation plans that will benefit 4Saints Episcopal Food Pantry, which has experienced an increased demand for food due to the need for record high food distribution in 2020.

The troop and pack created and implemented two "Contactless Food Drives" this year. The idea was to be as safe as possible while St. Martin's congregation and scout families drove through the parking lot, while masked youth scouts transported donated bags and food items from cars for 4Saints.

The troop and pack participated also in the continuous initiative, "Adopt a Street," twice during 2020, cleaning up trash and lost items on Pearson Lane.

Newly formed Pack 937 has been busy in 2020 participating in Troop activities, including a lot of fishing! They held their first overnight campout at Sid Richardson in October, where troops held snakes, carved pumpkins, had rank advancement sessions including learning how to tie a knot and they interviewed a hero, a soldier who served in the U.S. Army! The Pack participated in a wonderful service project for Mid-Cities Cats: building insulated cat homes for feral cats, serving the organizations' mission to keep the furry friends warm during the winter and eventually finding them homes. During Advent, The pack sold a notable amount of popcorn, raising \$765 in sales to help keep the pack going, and donated \$130 worth of those sales to 4Saints.

Plans for 2021 will keep the Troop and Pack very busy:

- Officer meetings for the Patrol Leaders Council,
- Scout Sunday and Pinewood Derby on February 7
- PRAY curriculum program from January - May for 6-12 graders. Participants will earn the scout religious emblem, "A Scout is Reverent."
- The Eagle Project in January is also for a wonderful cause: the construction of 2 physical therapy staircases for the use of autistic children at ABC Pediatrics.
- Upcoming campouts and meetings scheduled through May, include a Leadership, Navigation, and Cooking Campout in February at Sid Richardson and the pack Spring Campout at Sid Richardson.
- Current schedule planning is for the summer camp destination.

### **Service Sunday – Norma Barbier**

When the COVID restrictions started in March 2020, the Service Sunday Ministry switched from preparing lunches at church to donating money to UGM. Soon after, we were informed that more than money, UGM needed people to prepare sack lunches, which are very popular among the UGM population. Therefore, in June, we started preparing 120 sack lunches at home, limiting the number of participants to one family per occurrence wearing gloves and masks during the lunch preparation. The Service Sunday core team purchases the supplies and provides detailed instructions to the volunteers.

In 2020, the Service Sunday Ministry prepared 1,080 lunches for UGM (9 months x 120 lunches) and made \$450 in monetary donations (3 months April-June x \$150).



### **Sisters of the Spirit Book Club – Kerry Angle**

The SOS book gang began the year meeting as usual for lunch and book discussion. We even had several movie outings before we had to stop meeting in person due to COVID. We were on hiatus for a couple of weeks, then resumed discussion via email. We missed each other's faces, though, so we were delighted to discover Zoom! We began meeting weekly via Zoom in April, and we will continue until it is safe to meet in person again. Even then, we hope to continue to have a Zoom component

to our meetings to allow ladies who have moved away or are otherwise unable to attend in person to join us. We have also created a Facebook page, and an email discussion group, which we plan to continue even after in-person meetings resume.

### **Spiritual Awareness - Flo Lowrey**

For years a small group of seekers has met every week on Thursdays to share how God is working in their lives. Since the beginning of the pandemic, the Spiritual Awareness group (a small but loyal group of both men and women) has continued sharing their spiritual selves online through weekly emails. At the end of summer, we were allowed to meet as a group outside on the church lawn. Once winter arrived, we returned to online sharing.

The group welcomes anyone who wishes to participate.

During Advent we used a publication by Ron Rolheiser, "Dayspring," to prompt our sharing. We are currently using the Forward Day by Day publication as a springboard for our discussions. But we always are free to share events in our daily lives where we see the hand of God.

Want to join us? Email Flo Lowrey, [lowrey.flo@gmail.com](mailto:lowrey.flo@gmail.com).

### **Stewardship Working Group - Becky Snell**

The Stewardship Working Group began meeting together Feb. 2020 to plan the program for the fall Stewardship Estimate of Giving commitments from congregants of St. Martin's. The March meetings were cancelled due to COVID-19 concerns and then Zoom meetings were begun in April and May to continue the planning. Meetings were weekly during the few weeks prior to the start of our speakers, and trailed off to monthly at the end of the year.

We followed the Herb Miller, New Consecration Sunday Stewardship Program culminating in our Consecration Sunday celebration speaker, Rev. Paula Jefferson on October 4 with a catered box lunch in personal cars in the parking lot of St. Martin's after the 10:30 am parking lot service. Persons in attendance were provided with an Estimate of Giving card that after completion and return to the sanctuary were blessed as gifts to God. Those members attending online were able to complete the Estimate of Giving card electronically and those were also blessed at the table. Others who were not able to attend in person were mailed these cards with return address envelopes to St. Martin's. Our goal was to provide 100% contact and options to complete the Estimate of Giving.

We began on Aug. 23 with weekly in-person speakers at the 10:30 am service broadcast online, and had written comments or videos published each week in the News Blast email and on St. Martin's website. These totaled 11 different members of the parish speaking from their heart and personal experiences regarding giving and stewardship between August 23 and October 4. The experiences shared were as varied as the persons in our congregation. All were asked to make their commitment to God through prayers and discernment to benefit the work of Christ's heart, hands, and feet here at St. Martin's in 2021.

Estimates of Giving were confirmed through our financial manager with each congregant, and the 2021 budget was completed with this information by the Finance Committee and submitted to the Vestry.

Sincerely, yours in Christ,  
Becky Snell

### **Sunday Morning Hospitality Hour - Linda Snow**

Sunday Morning Hospitality Hour was updated when Fr. Pogue came to us. It was very exciting with all the people joining us for goodies and conversation after both Sunday services.

When we can get back together and start our hospitality hour again it will be a joyous time of catching up.

We will need more people involved in making this happen each Sunday, if you are interested in helping please contact Fr. Ron Pogue at [ron.pogue@smartininthefields.org](mailto:ron.pogue@smartininthefields.org) or Linda Snow at [snowman2014@outlook.com](mailto:snowman2014@outlook.com).

## **Ushers Guild – Kerry Angle**

The Ushers Guild started off the year as usual, assisting in our worship services to greet worshippers, take a count, collect the offering, release the congregation for communion, and any other duties as required to help the service run smoothly. We were on hiatus for several months while there were no in-person services at St. Martin's due to COVID. When Drive-In services began on August 9, the ushers were privileged to assist in this new type of service that we adopted.

Drive-In worship service involves having worshippers in the parking lot in their vehicles, watching the service on their personal devices or listening on the radio, while the altar party members are inside performing their duties. The ushers greet worshippers as they enter the parking lot, then move between the nave and parking lot to assist with the offertory and communion as before. Our methods are different, but our primary functions have not changed. We are delighted to be able to serve in this new worship format.

There are 25 active ushers, but only those who volunteer specifically to serve at the drive-in services are currently being scheduled, due to the physical demands of ushering in a partially outdoor service. We are always happy to welcome new ushers!

To volunteer contact Kerry Angle at [kkangle@prodigy.net](mailto:kkangle@prodigy.net).

## **COVID Is No Match For SMITF! Some Accomplishments During the Pandemic**

- Weekly Regathering Team meetings regarding COVID & how to regather
- Surveys to develop a parish plan for the present and future
- Creating & publishing our plans
- Developing alternative ways of worship online including morning prayer and coffee hour
- Three Eagle Scout projects benefiting the parish - dumpster enclosure, raised beds, rock border and path to labyrinth to help bring safety & beauty to those who wish to walk the Labyrinth
- Lenten Outreach project raised \$1,000 for The Shoe that Grows
- Creation of Good News Garden - Joint project between Outreach Commission and Troop 937 - team formed to grow produce for 4Saints Food Pantry. Extended irrigation for the garden
- Creation of Drive-in Worship & painting the P's in parking lot to help us keep distance
- Joe Henry joined our staff and has helped to form & keep the choir going throughout the pandemic; Weekly choir rehearsals
- Completing curacy of Rev. Chris Thomas and began curacy of the Rev. Paula Jefferson
- Successfully completed yearly audit of financial records
- Catechism (Discovery) classes in February
- Weddings
- 23 New members added since September of 2019, 16 of those were added in 2020
- PPP loan - to be forgiven in 2021
- Restarted Eucharistic Visitor program which now has many more members taking part
- Stewardship committee meetings, creating testimonials, mailings, and Consecration Sunday on October 4
- Children's Sunday School on Zoom
- School was able to switch to online classes & chapel. Teachers did amazing job navigating students through the pandemic
- Received the donation of a Steinway upright piano
- Outreach continued for 4Saints. \$515 donated in August for Red Envelopes. Total Red Envelopes- \$4,799.09 + \$132 online donations for 4Saints
- Financial Outreach Contributions from Church Budget: Union Gospel Mission: \$1,273, Presbyterian Night Shelter: \$109, 4Saints Food Pantry: \$1,060, Service Sunday: \$1481
- Chuck Ambrose stepped in to be our Audio/Visual guru and increased our A/V capabilities.
- Made parish hall available for memorial for a member of the community
- Holy Mowers continued the upkeep of the grounds throughout the year
- Upkeep of the Memorial Garden continued uninterrupted
- Tree trimming and removal
- Search Committee, survey, parish profile, and Zoom conversations
- Lectionary study began again September 20
- Human Flourishing Study - Into it's 5th session. Three book studies and two video sessions. Well-attended online class that deals with struggles of race, sexuality, violence, and other difficult themes dealt with in our society
- Resurfacing of the Labyrinth
- Delivery of lasagne and gift boxes to the Band of Moms members
- Delivery of a prayer shawl and ornament from Prayer Shawl Ministry and a Starbucks gift card from the Band of Moms to newcomer Kate Szprengiel and baby Victoria
- Quiet Committee continues to be helpful to those in need
- Pastoral care has been very active this year, especially by phone
- Many groups continue to meet by Zoom
- School Board put in many hours and care into the very difficult decision of closing the school
- Developing organizational chart and charters for mission and governance

- Outdoor Movie Night and Campout for Children/Youth and Families hosted by Troop 937 and EYC
- Children's Council distributed 15 Advent Wreath Kits to new and current families in the parking lot at the Nov. 29 Worship service
- New Families lit the Advent Wreath each Sunday in Advent
- Thanksgiving Morning Prayer
- Pre-recorded Christmas Eve Service for families to view at their convenience
- New basketball backboard installed in the parking lot, donated by FEVER United Soccer
- 100 men's, women's, and children's coats for Union Gospel Mission in November
- Red Bags - supplies for 4Saints families during Christmas
- Angel Tree - Christmas gifts for children at UGM
- 55% increase in Christmas offering for outreach in 2020 compared to 2019
- Over 100 hours of volunteer time to Union Gospel Mission throughout the year with Food Pantry support
- Full time representation of St. Martin-in-the-Fields on the 4Saints Episcopal Food Pantry Board
- Service Sunday for nine months - 1,080 sack lunches for 2020
- \$450 sack lunch donation for UGM - Service Sunday for three months lunches not provided due to Pandemic
- Pastoral Care Committee: 133 Communion kits distributed for Christmas Eve
- Hosted an ordination to the priesthood on December 15, 2020

### **Looking ahead:**

- Building the choir and adding harmony.
- Invite musicians in the parish to share their music
- Virtual Discovery Classes in the spring and summer
- Lent in a Bag
- Easter Family Photos
- Possible outdoor family movie nights starting after Easter, continuing through Memorial Day
- Possibility of Vacation Bible School either in the fall or on Zoom

## Treasurer's Report 2020

Let's avoid using the terms accountants use. Let's keep this 2020 Year-End Financial Report clear and simple. Let's say we have one check book used to pay day-to-day operating costs and one savings account and we'll first focus on the check book.

When we started 2020, it had \$14,161 in it. At the end of the year, it had \$45,617. But wait. Money brought into the church from pledges, non-pledge sources, the Sunday plate offering, and the school in 2020 totaled \$478,862. We spent \$510,109. The attached financial statement shows all of the details that ultimately tell the entire story. But what about the gap? The gap between income and expenses was closed by our \$66,192 Payroll Protection Plan Loan. Without the loan, which we will most likely not have to repay, and with spending \$30,000 to \$40,000 each month on payroll, buildings and grounds, office operations, worship, programs and the like, our check book would have been empty in November or early December. But that didn't happen.

Of equal importance:

- In this year of the Pandemic, pledge income totaled \$352,880 against a budget of \$360,233 – evidence in deeds, not words of our collective commitment to our Church.
- Church expenses, excluding the school, totaled \$407,420, \$22,902 under budget – evidence of the Vestry's, Clergy's, and staff's continuing commitment to being good stewards of all things which we have entrusted to them.
- Estimates of Giving for 2021 stand at \$344,000. Added to this is the \$45,000 in our "check book" that is carried over to 2021, \$64,000 in estimated non-pledge giving and three smaller sources of income. Against this 2021 budget of \$474,000 in income are \$472,223 of anticipated expenses, leaving a small ending-balance of \$1,777 and a continuing need to be mindful of our collective commitments and responsibilities to live up to our promises and spend monies wisely.

From the "savings account," we will draw Vestry approved "temporarily restricted" monies to fund 2021 Outreach activities, the Service Sunday sandwich program for the Union Gospel Mission, youth events, and perhaps a mission trip, just to name a few. In 2020, we did the same thing by using Vestry approved temporarily restricted monies to undertake more of the church's special programs. Our rainy-day fund of \$16,289, and our Memorial funds, can be found in our savings account too.

To end with some really good news, our building fund, which can only be used for the construction of a church, grew from \$525,852 to \$665,215 in 2020. The Endowment Funds, which were in the Savings account were moved to an investment account in 2020 and now total \$72,637. Both of these permanently restricted accounts are managed by Robert W. Baird & Co.

Thanks to everyone who made all of this possible. A remarkable outcome in a very remarkable year.

*DJ Mitchell,*  
DJ Mitchell,  
Treasurer

# **2020 Financial Statements**

**St. Martin-in-the-Fields Episcopal Church and School**  
**Statement of Assets, Liabilities and Fund Balances (Unaudited)**  
**As of December 31, 2020**

<b>CASH</b>				
General Operating Fund	\$ 34,379.21	\$ -	\$ -	\$ 34,379.21
Deposit in Transit from Breeze	11,202.70	35.00		11,237.70
Benevolence Funds		6,305.64		6,305.64
Garden Guild Account		1,524.67		1,524.67
Memorial Garden Account		3,563.36		3,563.36
Savings Account - Veritex		88,211.35		88,211.35
Building Fund -Veritex			1,329.70	1,329.70
<b>INVESTMENTS</b>				
RW Baird Endowment Fund			72,637.11	72,637.11
RW Baird Capital Funds			591,248.52	591,248.52
Total Cash and Investments	45,581.91	99,640.02	665,215.33	810,437.26
<b>OTHER CURRENTASSETS</b>				
Receivable - IRS Refund				-
Gift Card Inventory		575.00		575.00
Total Other Current Assets	-	575.00	-	575.00
<b>OTHER ASSETS</b>				
Building and Contents			852,600.85	852,600.85
Improvements			542,015.34	542,015.34
New Sanctuary Costs			244,127.71	244,127.71
Land			750,000.00	750,000.00
Total Other Assets	-	-	2,388,743.90	2,388,743.90
<b>TOTAL ASSETS</b>				
	<b>\$ 45,581.91</b>	<b>\$ 100,215.02</b>	<b>\$ 3,053,959.23</b>	<b>\$ 3,199,756.16</b>
<b>LIABILITIES</b>				
<b>CURRENT LIABILITIES</b>				
Credit Card Payable	-	-	-	-
PPP Loan Payable	66,192.00	-	-	66,192.00
Unearned Pledges	-	31,140.00	-	31,140.00
Payroll Liabilities	-	-	-	-
Total Current Liabilities	66,192.00	31,140.00	-	97,332.00
<b>TOTAL LIABILITIES</b>				
	66,192.00	31,140.00	-	97,332.00
<b>PRIOR YEAR FUND BALANCE</b>				
	12,139.69	109,296.23	2,838,843.23	2,960,279.15
<b>CURRENT YEAR INCREASE/(DECREASE)</b>				
	(32,749.78)	(40,221.21)	215,116.00	142,145.01
<b>FUND BALANCES</b>				
	(20,610.09)	69,075.02	3,053,959.23	3,102,424.16
<b>TOTAL LIABILITIES AND FUND BALANCES</b>				
	<b>\$ 45,581.91</b>	<b>\$ 100,215.02</b>	<b>\$ 3,053,959.23</b>	<b>\$ 3,199,756.16</b>

**St. Martin-in-the-Fields Episcopal Church and School  
 Combined Statement of Operating Revenues and Expenses (Unaudited)  
 For the Year Ended December 31, 2020 with 2021 Budget**

	2020 Budget	2020 Actual	2021 Budget
<b>REVENUES:</b>			
PLEDGE INCOME	364,733	353,104	\$ 344,000
NON-PLEDGE INCOME	14,858	27,313	64,000
PLATE RECEIPTS	1,258	2,304	6,000
OTHER CONTRIBUTIONS - OPERATING	2,662	14,114	13,000
<b>SUBTOTAL CONTRIBUTIONS</b>	<b>\$383,511</b>	<b>\$396,836</b>	<b>\$427,000</b>
OTHER INCOME - CHURCH	3,840	4,292	2,000
PPP LOAN FORGIVENESS (see note)	66,192	-	-
SCHOOL INCOME (see note)	76,990	75,520	-
SCHOOL CONTRIBUTION	2,216	2,214	-
<b>TOTAL OPERATING INCOME</b>	<b>\$532,749</b>	<b>\$ 478,862</b>	<b>\$ 429,000</b>
<b>EXPENSES:</b>			
BUILDING & GROUNDS	58,992	54,835	59,353
MISCELLANEOUS	-	1,287	-
DIOCESAN ASSESSMENT	78,002	78,001	72,783
OUTREACH	-	45	-
SEARCH COMMITTEE	5,000	1,219	15,000
OFFICE EXPENSES	22,102	19,503	25,153
COMMUNICATIONS	3,836	1,025	1,980
WORSHIP	4,866	6,593	5,575
PROGRAMS	7,831	7,043	10,184
CHURCH PAYROLL & BENEFITS	249,693	237,869	282,195
SCHOOL EXPENSES	91,750	102,689	-
<b>TOTAL OPERATING EXPENSES</b>	<b>\$522,072</b>	<b>\$510,109</b>	<b>\$472,223</b>
<b>NET INCOME OVER(UNDER) EXPENSE</b>	<b>\$10,677</b>	<b>(\$ 31,247)</b>	<b>(\$ 43,223)</b>
UNRESTRICTED CASH CARRYOVER TO COVER 2021 EXPENSES			<b>\$45,000</b>
DIFFERENCE			<b>\$1,777</b>

**Notes:**

The PPP Loan was not forgiven in 2020, but still shows as a liability. In 2021 when the loan is forgiven, the debt forgiveness will be recognized as income, but will not provide any cash to cover expenses.

The School was closed effective 6/30/2020.

## St. Martin-in-the-Fields Episcopal Church Temporary and Restricted Funds

ST MARTIN IN THE FIELDS EPISCOPAL CHURCH		Balance at	2020	2020	Balance at
		12/31/2019	Receipts	Disbursements	12/31/2020
<b>TEMPORARY RESTRICTED FUND ACTIVITY AND BALANCES</b>					
<b>MEMORIAL GIFTS</b>					
MEMORIAL FUNDS - DESIGNATED (FONT)		\$ 5,403.36	-	-	\$ 5,403.36
MEMORIAL FUNDS - PEWS		29.31	-	-	29.31
MEMORIAL FUNDS - UNDESIGNATED		13,496.19	175.00	-	13,671.19
			-	-	-
<b>BUILDING &amp; GROUNDS</b>					
EAGLE SCOUT PROJECTS		357.25	495.00	(80.00)	772.25
EMERGENCY RESERVE FUND		16,289.14	-	-	16,289.14
<b>OUTREACH</b>					
4 SAINTS FOOD PANTRY		150.00	910.00	(1,060.00)	-
ORDINATION GIFTS - AYO		917.50	-	(450.00)	467.50
<b>OUTREACH - CHRISTMAS</b>		4,342.00	6,720.00	(4,342.00)	6,720.00
PRAYER SHAWL MINISTRY		1,424.86	20.00	(109.10)	1,335.76
<b>RISE AGAINST HUNGER (STOP HUNGER NOW)</b>		887.91	-	-	887.91
<b>UNION GOSPEL MISSION</b>		1,559.32	-	(1,273.01)	286.31
SEMINARIAN FUND		100.00	-	-	100.00
<b>SERVICE SUNDAY - UGM LUNCHESES</b>		2,164.30	2,000.00	(1,481.03)	2,683.27
			-	-	-
<b>PROGRAMS</b>					
<b>CHILDREN'S PROGRAMS</b>		16.10	503.00	(27.00)	492.10
DAUGHTERS OF THE KING		294.81	250.00	(225.00)	319.81
<b>EYC SAVINGS / YOUTH PROGRAMS</b>		627.81	3,090.00	(1,365.03)	2,352.78
EYE 2020		-	279.00	-	279.00
YOUTH MISSION TRIP (TRUNK OR TREAT, DONATIONS)		2,989.71	-	-	2,989.71
			-	-	-
<b>WORSHIP</b>					
MUSIC MINISTRY		1,640.00	100.00	(1,479.29)	260.71
ORGAN FUND		1,077.98	-	-	1,077.98
<b>ENDOWMENT FUNDS</b>					
BNSF PENSION - MALMGREN		3,516.00	-	(3,516.00)	-
ORIGINAL ENDOWMENT FUNDS		48,780.88	-	(48,780.88)	-
PREPAID 2021 PLEDGES			31,140.00	-	31,140.00
INTEREST ON SAVINGS ACCOUNT		551.96	101.30	-	653.26
<b>TOTAL TEMPORARILY RESTRICTED FUNDS</b>		<b>\$ 106,616.39</b>	<b>\$ 45,783.30</b>	<b>\$ (64,188.34)</b>	<b>\$ 88,211.35</b>
<b>IN SAVINGS ACCOUNT</b>					
<b>TEMPORARILY RESTRICTED FUNDS IN OTHER ACCOUNTS</b>					
GENERAL FUND - PREPAID TUITION		1,920.00	-	(1,920.00)	-
GENERAL FUND - PREPAID FALL REGISTRATION		-	1,790.00	(1,790.00)	-
GENERAL FUND - PREPAID PLEDGES		41,083.00	-	(41,083.00)	-
DEPOSIT IN TRANSIT - BREEZE		5.00	-	(5.00)	-
MEMORIAL GARDEN ACCOUNT		261.86	4,081.50	(780.00)	3,563.36
RECTOR BENEVOLENCE FUND ACCOUNT		185.93	5,303.50	(953.79)	4,535.64
CURATE BENEVOLENCE FUND ACCOUNT		-	1,770.00	-	1,770.00
GARDEN GUILD CASH-SCRIP SALES		1,404.67	120.00	-	1,524.67
<b>TOTAL T. R. FUNDS IN OTHER ACCOUNTS</b>		<b>\$ 44,860.46</b>	<b>\$ 13,065.00</b>	<b>\$ (46,531.79)</b>	<b>\$ 11,393.67</b>
<b>TOTAL TEMPORARILY RESTRICTED CASH</b>					<b>\$ 99,605.02</b>

<b>TEMPORARILY RESTRICTED FUND ACTIVITY AND BALANCES</b>					
		<b>Balance at</b>			<b>Balance at</b>
		<b>12/31/2019</b>			<b>12/31/2020</b>
SCRIP INVENTORY		\$ 695.00		\$ (120.00)	\$ 575.00
<b>PASS-THROUGH FUNDS COLLECTED / DISBURSED (General Fund)</b>					
LENTEN PROJECT		-	1,000.00	(1,000.00)	-
4SAINTS - Red Envelopes		127.38	4,671.71	(4,799.09)	-
GOOD FRIDAY OFFERING		-	30.00	-	30.00
TOTAL PASSTHROUGH FUNDS TO BE DISBURSED		127.38	5,701.71	\$ (5,799.09)	30.00
<b>TOTAL TEMPORARILY RESTRICTED FUNDS</b>		<b>\$ 152,299.23</b>	<b>\$ 64,550.01</b>	<b>\$ (116,639.22)</b>	<b>\$ 100,210.02</b>

		<b>Balance at</b>	<b>2020</b>	<b>2020</b>	<b>Balance at</b>
<b>PERMANENTLY RESTRICTED FUNDS</b>		<b>12/31/2019</b>	<b>Receipts</b>	<b>Disbursements</b>	<b>12/31/2020</b>
<b>PERMANENTLY RESTRICTED ENDOWMENT FUNDS</b>					
FUNDS TRANSFERRED FROM SAVINGS		\$ -	\$ 52,296.88		52,296.88
ANNUITY INCOME - MALMGREN PENSION			10,548.00		10,548.00
INVESTMENT INCOME		-	1,385.77		1,385.77
INVESTMENT MGMT FEES		-		414.70	(414.70)
UNREALIZED GAIN/LOSS		-	8,821.16		8,821.16
		\$ -	\$ 73,051.81	\$ 414.70	\$ 72,637.11
<b>PERMANENTLY RESTRICTED CAPITAL FUNDS</b>					
INVESTMENT INCOME			28,008.00		
INVESTMENT MGMT FEES				2,784.10	
UNREALIZED GAIN/LOSS			40,280.90		
<b>BALANCE IN BAIRD INVESTMENT ACCT</b>		<b>\$ 525,743.72</b>	<b>\$ 68,288.90</b>	<b>\$ 2,784.10</b>	<b>\$ 591,248.52</b>
<b>BALANCE IN VERITEX BUILDING FUND</b>		<b>\$ 108.41</b>	<b>75,466.13</b>	<b>74,244.84</b>	<b>\$ 1,329.70</b>
<b>TOTAL PERMANENTLY RESTRICTED CASH</b>		<b>\$ 525,852.13</b>	<b>\$ 141,340.71</b>	<b>\$ 3,198.80</b>	<b>\$ 665,215.33</b>

# CHARTER

## St. Martin's Cloak

### St. Martin-in-the-Fields Episcopal Church

#### Keller, Texas

With the January Seventeenth, Two Thousand Twenty-One consent of the Vestry, the members of St. Martin-in-the-Fields Episcopal Church hereby create Saint Martin's Cloak, effective with the vote of the parish membership on Sunday, January Thirty-First, Two Thousand Twenty-One.

The purpose of Saint Martin's Cloak is to gratefully acknowledge those faithful persons who have made provisions to leave a documented gift of a portion of their accumulated assets to St. Martin-in-the-Fields Episcopal Church at the end of their lives or made a current endowment gift.

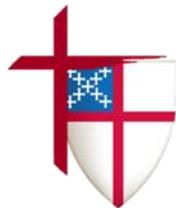
A Charter Member is one who informs the Vestry in writing, before December Thirty-First, Two Thousand Twenty-One, that he or she has included St. Martin-in-the-Fields Episcopal Church as a beneficiary in his or her will or estate plans or makes a current endowment gift during this initial period.

Members shall indicate either their consent to having their names listed publicly or their request to keep their identity anonymous. Estimated gift values will always remain confidential during life unless disclosure is authorized in writing by the donor.

To thank the generous members who so lovingly sustain the mission of the parish by joining Saint Martin's Cloak, a suitable method of listing and recognition shall be devised and maintained. New members shall be added to the listing on a timely basis each year.

The Vestry shall conduct a continuous program to encourage membership in Saint Martin's Cloak not less than annually, the Vestry shall sponsor a special event to honor members of Saint Martin's Cloak.

Adopted this Thirty-First day of January in the Year of Our Lord Two Thousand Twenty-One by the members of St. Martin-in-the-Fields Episcopal Church present and voting at the Annual Parish Meeting.



Keen Haynes, Senior Warden

Ronald D. Pogue, Interim Rector

Kristy Pemberton, Clerk

## 2020 Necrology List

***Father of all, we pray to you for those we love, but see no longer: Grant them your peace; let light perpetual shine upon them; and, in your loving wisdom and almighty power, work in them the good purpose of your perfect will; through Jesus Christ our Lord. Amen.***

Penny Lilley: 7/13/2020

Mary Helen Johnston: 8/15/2020

Donald Childers : 9/29/2020

William "Bill" Henry Smith, Jr.: 11/23/2020

Charlotte Michelle Rose Jordan: 12/4/2020

Patricia Nash: 12/29/2020