

Keller, Texas  
September 14, 2019

**Financial Notes**  
**For the Month and Year-to-Date August, 2019**

Total Unrestricted Funds as of December, 2018	\$52,252
Total Unrestricted Funds as of June, 2019	\$45,851
Total Unrestricted Funds as of July, 2019	\$29,272
Total Unrestricted Funds as of August, 2019	\$21,316 (Change from July (\$8,416))

The change in Unrestricted Funds between July and August, in general and setting aside payroll liabilities and the timing of credit card payments, can be explained as follows:

- Church Net Income for August                      \$ 2,612
- School Net Income for August                      (\$10,600) Reflects term start-up costs but \$20 revenue
- Total Net Income                                      (\$ 7,988)

Year-to-Date (YTD) pledge, non-pledge and plate income are all tracking favorably against the budget, or \$2,709 in excess of the YTD budget. Total income, however, is tracking YTD below budget by \$7,025, with YTD Tuition not unexpectedly below budget by \$5,401 and YTD Other Income (arising in very large part by the absence of budgeted Fund Raiser income) below budget by \$8,622.

Of the major expense categories, YTD August Miscellaneous and Diocesan Assessment costs did not change materially when compared to YTD July numbers. In fact, Miscellaneous remained at \$721 in excess of budget and the Diocesan Assessment expense in excess of budget fell to \$22 from \$27. YTD August Buildings and Grounds, Worship, Programs, Payroll, and School YTD expenses all remain below budget. Outreach expenses match what is carried in the YTD budget. YTD August Office and Communications expenses are \$539 in excess of the YTD budget, which at this point is not materially relevant.

Assuming that revenues keep pace with the plan and excluding any additional fund raisers, budgeted income by year's end is \$676,945. As of August, estimated pledge, non-pledge and plate revenues could be \$386,989 compared to a budget of \$378,505, the difference being accounted for through a mid-year new pledge paid-in-full of \$15,000, less shrinkage. Other Contributions – Operating and Other Income (excluding a fund raiser) are pacing slightly in excess of budget or at about \$25,000 by year's end. However, YTD tuition is \$98,775, below budget by \$5,401, against a 2019 budget of \$210,419. Assuming the first half of the year matches the second half of the year, Tuition could end the year at about \$10,000 under budget. Thus, total income could reach \$612,000. If YTD expenses remain generally consistent with the pattern established through August and a total of \$55,000 per month is spent by the church and the school for the rest of the year, total expenses could reach \$639,742. Tapping all available Temporarily Restricted monies could add \$11,000 in revenue to the Operating budget, leaving a gap of \$16,000, which approximates what is budgeted for fund raising activities for the rest of the year (i.e., \$20,500-approx. \$5,500 raised already).

**St. Martin-in-the-Fields**  
**Statement of Assets, Liabilities and Fund Balance**  
As of August 31, 2019

	Aug 31, 19
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
UNRESTRICTED FUNDS	
100 · General Fund	21,316.17
Total UNRESTRICTED FUNDS	21,316.17
TEMPORARILY RESTRICTED FUNDS	
103 · Benevolence Funds	
Rector's Benevolence Fund	753.46
Total 103 · Benevolence Funds	753.46
104 · Savings - Veritex Bank	95,837.31
107 · Memorial Garden Account	311.86
108 · Garden Guild	6,804.67
Total TEMPORARILY RESTRICTED FUNDS	103,707.30
PERMANENTLY RESTRICTED CASH	
109 · Capital Funds	
Veritex - Building Fund	108.41
R.W. Baird Investment Account	494,540.37
Total 109 · Capital Funds	494,648.78
Total PERMANENTLY RESTRICTED CASH	494,648.78
Total Checking/Savings	619,672.25
Other Current Assets	
125 · Gift Card Inventory	5,176.49
Total Other Current Assets	5,176.49
Total Current Assets	624,848.74
Other Assets	
14000 · Bldg. & Content	851,092.89
14020 · Improvements	467,770.50
14100 · New Sanctuary Costs	244,127.71
15000 · Land	750,000.00
Total Other Assets	2,312,991.10
<b>TOTAL ASSETS</b>	<b>2,937,839.84</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
20300 · Prepaid Tuition	382.00
205 · Deferred Fall Registration Fees	11,830.00
206 · Refundable Deposits	170.00
21000 · Payroll Liabilities	1,196.05
Total Other Current Liabilities	13,578.05
Total Current Liabilities	13,578.05
Total Liabilities	13,578.05
Equity	
32000 · Fund Balance	2,916,190.12
Net Income	8,071.67
Total Equity	2,924,261.79
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>2,937,839.84</b>

**St. Martin-in-the-Fields**  
**Combined Church & School Budget vs. Actual Summary**  
 January through August 2019

	Jan - Aug 19	Budget	\$ Over Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
400 · Pledge	230,109.00	230,285.00	-176.00
402 · Non-pledge	22,503.00	21,333.36	1,169.64
403 · Plate	5,381.55	3,666.68	1,714.87
408 · Other Contributions - Operating	9,950.25	8,666.68	1,283.57
410 · Other Income	12,111.45	20,733.36	-8,621.91
415 · Tuition	98,775.14	104,176.24	-5,401.10
416 · School Income - Misc	3,283.94	1,206.00	2,077.94
417 · School Fund Raiser	3,127.98	2,200.00	927.98
418 · Facility Expense Reimbursement	7,709.07	7,709.36	-0.29
<b>Total Income</b>	<u>392,951.38</u>	<u>399,976.68</u>	<u>-7,025.30</u>
<b>Gross Profit</b>	392,951.38	399,976.68	-7,025.30
<b>Expense</b>			
602 · Building & Grounds	36,401.86	40,700.22	-4,298.36
604 · Miscellaneous	721.09	0.00	721.09
606 · Diocesan Assessment	53,646.64	53,624.68	21.96
608 · Outreach	2,500.00	2,500.00	0.00
610 · Office Expense	13,542.72	13,436.68	106.04
612 · Communication	590.94	158.00	432.94
615 · Worship	2,359.20	3,295.68	-936.48
620 · Program Expenses	4,379.73	5,250.04	-870.31
650 · Payroll Expenses	182,270.65	200,934.52	-18,663.87
700 · School Expenses	121,329.08	124,513.36	-3,184.28
<b>Total Expense</b>	<u>417,741.91</u>	<u>444,413.18</u>	<u>-26,671.27</u>
<b>Net Ordinary Income</b>	<u>-24,790.53</u>	<u>-44,436.50</u>	<u>19,645.97</u>
<b>Net Income</b>	<u><u>-24,790.53</u></u>	<u><u>-44,436.50</u></u>	<u><u>19,645.97</u></u>

**St. Martin-in-the-Fields**  
**Church Unrestricted Budget vs. Actual Detail**  
**August 2019**

	Aug 19	Budget	\$ Over Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
400 · Pledge	24,670.00	27,680.00	-3,010.00
402 · Non-pledge	2,050.00	2,666.66	-616.66
403 · Plate	801.00	458.33	342.67
<b>408 · Other Contributions - Operating</b>			
Flowers	30.31		
Hope Group	87.00		
Iglesia de Keller	240.00		
Keller AI-Anon	125.00		
Other Contributions	77.45		
408 · Other Contributions - Operating - Other	0.00	1,083.33	-1,083.33
<b>Total 408 · Other Contributions - Operating</b>	<b>559.76</b>	<b>1,083.33</b>	<b>-523.57</b>
<b>410 · Other Income</b>			
Fundraiser	0.00	1,708.33	-1,708.33
<b>Building Use</b>	<b>950.00</b>		
410 · Other Income - Other	0.00	883.33	-883.33
<b>Total 410 · Other Income</b>	<b>950.00</b>	<b>2,591.66</b>	<b>-1,641.66</b>
418 · Facility Expense Reimbursement	963.63	963.66	-0.03
<b>Total Income</b>	<b>29,994.39</b>	<b>35,443.64</b>	<b>-5,449.25</b>
<b>Gross Profit</b>	<b>29,994.39</b>	<b>35,443.64</b>	<b>-5,449.25</b>
<b>Expense</b>			
<b>602 · Building &amp; Grounds</b>			
Cleaning Service	1,054.00	875.00	179.00
Fire Sprinkler Monitor	0.00	0.00	0.00
Green Team	0.00	0.00	0.00
Insurance Prop/Liab	0.00	0.00	0.00
Maintenance	2,468.19	1,416.66	1,051.53
Property Tax	0.00	0.00	0.00
Supplies	158.55	116.66	41.89
Utilities	2,378.98	1,750.00	628.98
<b>Total 602 · Building &amp; Grounds</b>	<b>6,059.72</b>	<b>4,158.32</b>	<b>1,901.40</b>
<b>604 · Miscellaneous</b>			
Miscellaneous - Other	0.00	0.00	0.00
<b>Total 604 · Miscellaneous</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>606 · Diocesan Assessment</b>	<b>6,697.58</b>	<b>6,703.08</b>	<b>-5.50</b>
<b>608 · Outreach</b>			
Meals on Wheels	0.00	0.00	0.00
Outreach	500.00		
Presbyterian Night Shelter	0.00	0.00	0.00
Seminarian Support	0.00	0.00	0.00
St. Lukes Food Pantry	0.00	0.00	0.00
Union Gospel Mission	0.00	0.00	0.00
<b>Total 608 · Outreach</b>	<b>500.00</b>	<b>0.00</b>	<b>500.00</b>
<b>610 · Office Expense</b>			
Bookkeeping	182.31	166.66	15.65
Bulk Mail Permit	0.00	0.00	0.00
Copier	325.72	456.75	-131.03
Office Equipment	0.00	0.00	0.00
Office Supplies	185.84	187.92	-2.08
Postage	66.00	50.00	16.00
Rector Professional Expense	110.12	208.33	-98.21
Rector Cell Phone	0.00	0.00	0.00
Repairs	0.00	0.00	0.00

**St. Martin-in-the-Fields**  
**Church Unrestricted Budget vs. Actual Detail**  
**August 2019**

	Aug 19	Budget	\$ Over Budget
<b>Subs/Software Licenses</b>			
Intuit Payroll	360.00		
Computer CPR	42.00		
Breeze	50.00		
Subs/Software Licenses - Other	0.00	300.00	-300.00
<b>Total Subs/Software Licenses</b>	452.00	300.00	152.00
<b>Telephone/Internet</b>	177.78	166.67	11.11
<b>Total 610 · Office Expense</b>	1,499.77	1,536.33	-36.56
<b>612 · Communication</b>			
Website	439.20	0.00	439.20
<b>Total 612 · Communication</b>	439.20	0.00	439.20
<b>615 · Worship</b>			
Altar Guild	132.50	150.00	-17.50
Choir/Organ	0.00	58.33	-58.33
Flowers	66.19	150.00	-83.81
Lectionary Inserts	0.00	50.00	-50.00
Liturgy	0.00	0.00	0.00
<b>Total 615 · Worship</b>	198.69	408.33	-209.64
<b>620 · Program Expenses</b>			
Children / Sunday School	178.33	25.00	153.33
Children - VBS	282.40	933.34	-650.94
Forward Day by Day	0.00	58.33	-58.33
Hospitality	32.42	126.66	-94.24
Nametags	69.50	25.00	44.50
Nursery Supplies	0.00	0.00	0.00
Stewardship	162.72		
Tokens- Appreciation Gifts	0.00	37.50	-37.50
Vestry Retreat	0.00	0.00	0.00
<b>Total 620 · Program Expenses</b>	725.37	1,205.83	-480.46
<b>650 · Payroll Expenses</b>			
Asst Priest - Auto Allow	0.00	41.66	-41.66
Asst Priest - Continuing Ed	0.00	208.33	-208.33
Assisting Priest	1,458.33	1,458.33	0.00
Children's Minister	1,300.00	1,300.00	0.00
Communications Director	0.00	0.00	0.00
Financial Manager	1,089.00	1,571.00	-482.00
Nursery Staff	477.66	265.00	212.66
Organist/Choir Director	1,062.50	1,416.66	-354.16
Other-DD Fees/Background Checks	61.56	102.00	-40.44
Parish Administrator	3,333.34	2,720.83	612.51
Payroll Taxes	555.57	745.75	-190.18
Pension-Rector	0.00	1,643.16	-1,643.16
Rector	0.00	9,121.33	-9,121.33
Rector Medical/DI	0.00	1,005.00	-1,005.00
Rector Auto	0.00	166.66	-166.66
Rector Continuing Educ.	0.00	323.66	-323.66
Rector Sabbatical -2020	0.00	0.00	0.00
Staff Medical	1,005.00	1,005.00	0.00
Staff Pension	300.01	244.75	55.26
Supply Clergy	619.60	225.00	394.60
Workers /Comp Insurance	0.00	0.00	0.00
Youth Minister	0.00	1,125.00	-1,125.00
650 · Payroll Expenses - Other	0.00		
<b>Total 650 · Payroll Expenses</b>	11,262.57	24,689.12	-13,426.55
<b>Total Expense</b>	27,382.90	38,701.01	-11,318.11
<b>Net Ordinary Income</b>	2,611.49	-3,257.37	5,868.86

**St. Martin-in-the-Fields**  
**Church Unrestricted Budget vs. Actual Detail**  
August 2019

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	<u>Aug 19</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Net Income	<u>2,611.49</u>	<u>-3,257.37</u>	<u>5,868.86</u>

**St. Martin-in-the-Fields**  
**Church Unrestricted Budget vs. Actual Detail YTD**  
 January through August 2019

	Jan - Aug 19	Budget	\$ Over Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
400 · Pledge	230,109.00	230,285.00	-176.00
402 · Non-pledge	22,503.00	21,333.36	1,169.64
403 · Plate	5,381.55	3,666.68	1,714.87
<b>408 · Other Contributions - Operating</b>			
Ash Wednesday	258.00		
Boy Scouts of America	275.11		
Bread and Wine Donations	85.00		
Challenge	1,000.00		
Easter	2,771.00		
Flowers	985.31		
Hope Group	534.53		
Iglesia de Keller	2,225.00		
Keller Al-Anon	250.00		
Music Ministry	790.00		
Other Contributions	562.45		
408 · Other Contributions - Operating - Other	213.85	8,666.68	-8,452.83
<b>Total 408 · Other Contributions - Operating</b>	<b>9,950.25</b>	<b>8,666.68</b>	<b>1,283.57</b>
<b>410 · Other Income</b>			
Fundraising Expense	-60.82		
Fundraiser			
Rummage Sale	5,485.61		
Silent Auction	330.00		
Fundraiser - Other	0.00	13,666.68	-13,666.68
Total Fundraiser	5,815.61	13,666.68	-7,851.07
Amazon Smile Donations	171.64		
Building Use	2,433.50		
Coffee Hour Donations	23.54		
Interest - General Fund	215.03		
VBS Registration	2,475.00		
Water Reimburse - Fever United	500.00		
410 · Other Income - Other	537.95	7,066.68	-6,528.73
<b>Total 410 · Other Income</b>	<b>12,111.45</b>	<b>20,733.36</b>	<b>-8,621.91</b>
<b>418 · Facility Expense Reimbursement</b>	<b>7,709.07</b>	<b>7,709.36</b>	<b>-0.29</b>
<b>Total Income</b>	<b>287,764.32</b>	<b>292,394.44</b>	<b>-4,630.12</b>
<b>Gross Profit</b>	<b>287,764.32</b>	<b>292,394.44</b>	<b>-4,630.12</b>
<b>Expense</b>			
<b>602 · Building &amp; Grounds</b>			
Cleaning Service	6,542.49	7,000.00	-457.51
Fire Sprinkler Monitor	0.00	1,000.00	-1,000.00
Green Team	458.99	275.00	183.99
Insurance Prop/Liab	8,408.25	6,158.50	2,249.75
Maintenance	6,385.84	11,333.36	-4,947.52
Property Tax	0.00	0.00	0.00
Supplies	867.04	933.36	-66.32
Utilities	13,739.25	14,000.00	-260.75
<b>Total 602 · Building &amp; Grounds</b>	<b>36,401.86</b>	<b>40,700.22</b>	<b>-4,298.36</b>
<b>604 · Miscellaneous</b>			
Miscellaneous - Other	721.09	0.00	721.09
<b>Total 604 · Miscellaneous</b>	<b>721.09</b>	<b>0.00</b>	<b>721.09</b>
<b>606 · Diocesan Assessment</b>	<b>53,646.64</b>	<b>53,624.68</b>	<b>21.96</b>
<b>608 · Outreach</b>			
Meals on Wheels	500.00	500.00	0.00
Outreach	500.00		
Presbyterian Night Shelter	500.00	500.00	0.00

**St. Martin-in-the-Fields**  
**Church Unrestricted Budget vs. Actual Detail YTD**  
 January through August 2019

	Jan - Aug 19	Budget	\$ Over Budget
Seminarian Support	0.00	500.00	-500.00
St. Lukes Food Pantry	500.00	500.00	0.00
Union Gospel Mission	500.00	500.00	0.00
<b>Total 608 · Outreach</b>	<b>2,500.00</b>	<b>2,500.00</b>	<b>0.00</b>
<b>610 · Office Expense</b>			
Bookkeeping	1,545.68	1,333.36	212.32
Bulk Mail Permit	0.00	0.00	0.00
Copier	3,806.46	3,654.00	152.46
Office Equipment	721.09	0.00	721.09
Office Supplies	1,274.16	1,503.32	-229.16
Postage	568.48	400.00	168.48
Rector Professional Expense	2,060.47	1,666.68	393.79
Rector Cell Phone	1,083.36	1,083.00	0.36
Repairs	0.00	63.00	-63.00
Subs/Software Licenses			
Intuit Payroll	360.00		
Computer CPR	595.00		
Breeze	400.00		
Subs/Software Licenses - Other	0.00	2,400.00	-2,400.00
<b>Total Subs/Software Licenses</b>	<b>1,355.00</b>	<b>2,400.00</b>	<b>-1,045.00</b>
Telephone/Internet	1,128.02	1,333.32	-205.30
<b>Total 610 · Office Expense</b>	<b>13,542.72</b>	<b>13,436.68</b>	<b>106.04</b>
<b>612 · Communication</b>			
Website	590.94	158.00	432.94
<b>Total 612 · Communication</b>	<b>590.94</b>	<b>158.00</b>	<b>432.94</b>
<b>615 · Worship</b>			
Altar Guild	930.38	1,200.00	-269.62
Choir/Organ	11.49	466.68	-455.19
Flowers	941.43	1,200.00	-258.57
Lectionary Inserts	376.50	400.00	-23.50
Liturgy	62.40	29.00	33.40
615 · Worship - Other	37.00		
<b>Total 615 · Worship</b>	<b>2,359.20</b>	<b>3,295.68</b>	<b>-936.48</b>
<b>620 · Program Expenses</b>			
Children / Sunday School	784.23	200.00	584.23
Children - VBS	1,807.24	2,800.00	-992.76
Forward Day by Day	325.00	466.68	-141.68
Hospitality	933.61	1,013.36	-79.75
Nametags	220.50	200.00	20.50
Nursery Supplies	0.00	20.00	-20.00
Stewardship	162.72		
Tokens- Appreciation Gifts	146.43	300.00	-153.57
Vestry Retreat	0.00	250.00	-250.00
<b>Total 620 · Program Expenses</b>	<b>4,379.73</b>	<b>5,250.04</b>	<b>-870.31</b>
<b>650 · Payroll Expenses</b>			
Asst Priest - Auto Allow	377.70	333.36	44.34
Asst Priest - Continuing Ed	620.32	1,666.68	-1,046.36
Assisting Priest	11,666.64	11,666.68	-0.04
Children's Minister	10,400.00	10,400.00	0.00
Communications Director	1,327.30	1,321.00	6.30
Financial Manager	9,542.50	12,568.00	-3,025.50
Nursery Staff	2,735.67	2,120.00	615.67
Organist/Choir Director	8,854.13	11,333.36	-2,479.23
Other-DD Fees/Background Checks	959.25	816.00	143.25
Parish Administrator	26,055.93	21,766.68	4,289.25
Payroll Taxes	5,109.49	5,966.00	-856.51
Pension-Rector	11,502.33	13,145.36	-1,643.03



**St. Martin-in-the-Fields**  
**Church Unrestricted Budget vs. Actual Detail YTD**  
 January through August 2019

	<u>Jan - Aug 19</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Rector	64,715.19	72,970.68	-8,255.49
Rector Medical/DI	7,035.00	8,040.00	-1,005.00
Rector Auto	1,265.04	1,333.36	-68.32
Rector Continuing Educ.	515.00	2,589.36	-2,074.36
Rector Sabbatical -2020	0.00	1,600.00	-1,600.00
Staff Medical	8,040.00	8,040.00	0.00
Staff Pension	2,022.84	1,958.00	64.84
Supply Clergy	1,651.32	1,800.00	-148.68
Workers /Comp Insurance	0.00	500.00	-500.00
Youth Minister	7,875.00	9,000.00	-1,125.00
650 · Payroll Expenses - Other	0.00		
<b>Total 650 · Payroll Expenses</b>	<u>182,270.65</u>	<u>200,934.52</u>	<u>-18,663.87</u>
<b>Total Expense</b>	<u>296,412.83</u>	<u>319,899.82</u>	<u>-23,486.99</u>
<b>Net Ordinary Income</b>	<u>-8,648.51</u>	<u>-27,505.38</u>	<u>18,856.87</u>
<b>Net Income</b>	<u><u>-8,648.51</u></u>	<u><u>-27,505.38</u></u>	<u><u>18,856.87</u></u>

**St. Martin-in-the-Fields**  
**School Budget vs. Actual Detail**  
**August 2019**

	Aug 19	Budget	\$ Over Budget
<b>Ordinary Income/Expense</b>			
Income			
416 · School Income - Misc			
Donations	20.00		
<b>Total 416 · School Income - Misc</b>	<u>20.00</u>	<u>0.00</u>	<u>20.00</u>
<b>Total Income</b>	<u>20.00</u>	<u>0.00</u>	<u>20.00</u>
<b>Gross Profit</b>	20.00	0.00	20.00
Expense			
700 · School Expenses			
School - Administrative			
Advertising/Marketing	65.64	30.00	35.64
Cleaning/Maint Supplies	0.00	63.00	-63.00
Copy/Laminator Machine Expense	0.00	90.00	-90.00
Credit Card/ACH Fees	7.53	540.00	-532.47
Janitorial Service	2,437.00	471.00	1,966.00
Mileage - Director	33.49	25.00	8.49
Office Supplies	0.00	100.00	-100.00
Other Expense (Parties, etc)	0.00	60.00	-60.00
Parent Relations	0.00	5.00	-5.00
Playground Maintenance	200.00	100.00	100.00
Software	99.00	99.00	0.00
Telephone Expense Director Cel	35.00	35.00	0.00
Telephone/Internet	55.88	72.50	-16.62
<b>Total School - Administrative</b>	<u>2,933.54</u>	<u>1,690.50</u>	<u>1,243.04</u>
School - Classroom Expenses			
Classroom Needs/ Equipment	25.38	0.00	25.38
Classroom Needs/Crafts	0.00	50.00	-50.00
Classroom Needs/Learning Tools	0.00	50.00	-50.00
<b>Total School - Classroom Expenses</b>	<u>25.38</u>	<u>100.00</u>	<u>-74.62</u>
School Payroll Expense			
School Medical	941.00	941.00	0.00
School Payroll	4,943.02	6,661.00	-1,717.98
School Payroll Taxes	378.11	510.00	-131.89
School Pension	243.75	246.00	-2.25
<b>Total School Payroll Expense</b>	<u>6,505.88</u>	<u>8,358.00</u>	<u>-1,852.12</u>
Other Employee Expense			
Background Cks/Fingerprinting	81.16	250.00	-168.84
Staff Meetings/Recognition	0.00	80.00	-80.00
Training	110.54	25.00	85.54
<b>Total Other Employee Expense</b>	<u>191.70</u>	<u>355.00</u>	<u>-163.30</u>
School Facility Expense	963.63	963.66	-0.03
<b>Total 700 · School Expenses</b>	<u>10,620.13</u>	<u>11,467.16</u>	<u>-847.03</u>
<b>Total Expense</b>	<u>10,620.13</u>	<u>11,467.16</u>	<u>-847.03</u>
<b>Net Ordinary Income</b>	<u>-10,600.13</u>	<u>-11,467.16</u>	<u>867.03</u>
<b>Net Income</b>	<u><u>-10,600.13</u></u>	<u><u>-11,467.16</u></u>	<u><u>867.03</u></u>

**St. Martin-in-the-Fields**  
**School Budget vs. Actual Detail YTD**  
 January through August 2019

	Jan - Aug 19	Budget	\$ Over Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>415 · Tuition</b>			
Tuition	101,237.92	106,502.24	-5,264.32
Extended Care	4,096.00	2,000.00	2,096.00
Discounts/Refunds	-6,558.78	-4,326.00	-2,232.78
<b>Total 415 · Tuition</b>	<u>98,775.14</u>	<u>104,176.24</u>	<u>-5,401.10</u>
<b>416 · School Income - Misc</b>			
Drop In-Extended Care-\$16	672.00	450.00	222.00
Drop-in-All Day \$30	900.00	300.00	600.00
Late Fees	34.00	156.00	-122.00
Registration & Supply Fees	370.00	0.00	370.00
Photography	210.62		
Parties	0.00	200.00	-200.00
Donations	966.32		
Boxtops	131.00	100.00	31.00
<b>Total 416 · School Income - Misc</b>	<u>3,283.94</u>	<u>1,206.00</u>	<u>2,077.94</u>
<b>417 · School Fund Raiser</b>			
Bingo Night	3,823.58	2,575.00	1,248.58
Bake Sale	262.45	200.00	62.45
School T-Shirts	10.00	0.00	10.00
Yearbooks/Photos	73.44		
School Fundraising Expense	-1,041.49	-575.00	-466.49
<b>Total 417 · School Fund Raiser</b>	<u>3,127.98</u>	<u>2,200.00</u>	<u>927.98</u>
<b>Total Income</b>	<u>105,187.06</u>	<u>107,582.24</u>	<u>-2,395.18</u>
<b>Gross Profit</b>	105,187.06	107,582.24	-2,395.18
<b>Expense</b>			
<b>700 · School Expenses</b>			
<b>School - Admininstrative</b>			
Advertising/Marketing	800.64	180.00	620.64
Cleaning/Maint Supplies	274.36	378.00	-103.64
Copy/Laminator Machine Expense	26.08	540.00	-513.92
Credit Card/ACH Fees	2,345.24	3,240.00	-894.76
Janitorial Service	6,299.95	5,176.00	1,123.95
Mileage - Director	194.42	150.00	44.42
Office Equipment	0.00	125.00	-125.00
Office Supplies	404.63	600.00	-195.37
Other Expense (Parties, etc)	326.54	360.00	-33.46
Parent Relations	0.00	30.00	-30.00
Playground Maintenance	1,111.72	800.00	311.72
Publications/Yearbooks	246.16	200.00	46.16
Software	594.00	792.00	-198.00
Telephone Expense Director Cel	280.00	280.00	0.00
Telephone/Internet	507.60	580.00	-72.40
<b>Total School - Admininstrative</b>	<u>13,411.34</u>	<u>13,431.00</u>	<u>-19.66</u>
<b>School - Classroom Expenses</b>			
Chapel expense	0.00	25.00	-25.00
Classroom Needs/ Equipment	100.05	125.00	-24.95
Classroom Needs/Crafts	336.72	300.00	36.72
Classroom Needs/Learning Tools	311.75	300.00	11.75
Classroom Needs-Snacks	151.73	100.00	51.73
School Shirts	44.97	40.00	4.97
Workbooks & Books	0.00	50.00	-50.00
<b>Total School - Classroom Expenses</b>	<u>945.22</u>	<u>940.00</u>	<u>5.22</u>
<b>School Payroll Expense</b>			
School Medical	7,528.00	7,528.00	0.00
School Payroll	80,669.39	83,021.00	-2,351.61

**St. Martin-in-the-Fields**  
**School Budget vs. Actual Detail YTD**  
 January through August 2019

	Jan - Aug 19	Budget	\$ Over Budget
School Payroll Taxes	6,171.20	6,426.00	-254.80
School Pension	2,506.34	2,441.00	65.34
School PTO	0.00	987.00	-987.00
<b>Total School Payroll Expense</b>	<b>96,874.93</b>	<b>100,403.00</b>	<b>-3,528.07</b>
<b>Other Employee Expense</b>			
Background Cks/Fingerprinting	330.49	300.00	30.49
Memberships	944.00	725.00	219.00
Staff Meetings/Recognition	399.68	480.00	-80.32
Training	714.35	525.00	189.35
<b>Total Other Employee Expense</b>	<b>2,388.52</b>	<b>2,030.00</b>	<b>358.52</b>
School Facility Expense	7,709.07	7,709.36	-0.29
<b>Total 700 - School Expenses</b>	<b>121,329.08</b>	<b>124,513.36</b>	<b>-3,184.28</b>
<b>Total Expense</b>	<b>121,329.08</b>	<b>124,513.36</b>	<b>-3,184.28</b>
<b>Net Ordinary Income</b>	<b>-16,142.02</b>	<b>-16,931.12</b>	<b>789.10</b>
<b>Net Income</b>	<b>-16,142.02</b>	<b>-16,931.12</b>	<b>789.10</b>

**ST MARTIN IN THE FIELDS EPISCOPAL CHURCH**  
DESIGNATED FUND ACTIVITY AND BALANCES

	Balance at 12/31/2018	July Receipts	Aug Receipts	Sept Receipts	Total YTD Receipts	July Disbursements	Aug Disbursements	Sept Disburse	Total YTD Disbursements	Balance at 8/31/2019
MEMORIAL FUNDS - DESIGNATED (FONT)	5,403.36	-	-	-	-	-	-	-	-	5,403.36
MEMORIAL FUNDS - PEWS	29.31	-	-	-	-	-	-	-	-	29.31
<b>MEMORIAL - DESIGNATED (CHILDREN'S PROGRAMS)</b>										
MEMORIAL FUNDS - UNDESIGNATED	10,365.19	680.00	630.00	-	2,290.00	(234.00)	-	-	(234.00)	12,421.19
CAPITAL IMPROVEMENTS FUND	189.91	-	-	-	-	-	-	-	(189.91)	-
CHILDREN'S PROGRAMS	400.00	-	-	-	-	-	-	-	-	400.00
DAUGHTERS OF THE KING	653.81	-	-	-	497.00	-	-	-	(791.00)	359.81
EAGLE SCOUT PROJECTS	1,967.77	-	-	-	-	-	-	-	(1,004.52)	963.25
EMERGENCY RESERVE FUND	16,289.14	-	-	-	-	(47.60)	-	-	(488.80)	16,289.14
<b>EYC SAVINGS / YOUTH PROGRAMS</b>										
ORGAN FUND	1,066.61	-	50.00	-	50.00	-	-	-	-	627.81
PRAYER SHAWL MINISTRY	1,077.98	-	-	-	-	(77.16)	-	-	(269.35)	1,077.98
SABBATICAL 2020	1,694.21	-	-	-	-	-	-	-	-	1,694.21
1,600.00	-	-	180.00	-	180.00	-	-	-	-	180.00
<b>SEMINARIAN FUND</b>										
SERVICE SUNDAY - UGM LUNCHES	1,906.99	-	2,245.00	-	2,245.00	-	(89.19)	-	(1,511.66)	395.33
SOUND SYSTEM	1,792.51	-	200.00	-	200.00	-	-	-	(200.00)	100.00
4 SAINTS FOOD PANTRY	887.91	-	-	-	-	-	-	-	-	887.91
RISE AGAINST HUNGER (STOP HUNGER NOW)	1,783.16	-	-	-	-	-	-	-	-	1,783.16
UNION GOSPEL MISSION	2,749.71	-	-	-	-	-	-	-	-	2,749.71
<b>YOUTH MISSION TRIP (TRUNK OR TREAT, DONATIONS)</b>										
ENDOWMENT FUNDS	48,780.88	-	-	-	-	-	-	-	-	48,780.88
INTEREST	352.06	66.98	68.74	-	363.61	-	-	-	(352.06)	363.61
DEFERRED REVENUE (PREPAID PLEDGES)	19,450.00	-	-	-	-	-	-	-	-	19,450.00
<b>TOTAL SAVINGS AND GENERAL FUND</b>	<b>118,440.51</b>	<b>746.98</b>	<b>798.74</b>	<b>-</b>	<b>5,825.61</b>	<b>(358.76)</b>	<b>(134.95)</b>	<b>-</b>	<b>(28,428.81)</b>	<b>\$ 95,837.31</b>

**TEMPORARILY RESTRICTED FUNDS IN OTHER ACCOUNTS**

MEMORIAL GARDEN ACCOUNT	5,291.28	-	2,046.58	-	2,046.58	(450.00)	-	-	(7,026.00)	311.86
BENEVOLENCE FUND ACCOUNTS	3,829.58	150.00	155.00	-	7,895.00	(3,550.00)	(300.00)	-	(10,971.12)	753.46
GARDEN GUILD CASH-SCRIP SALES	10,483.41	-	-	-	2,505.00	-	-	-	(6,183.74)	6,804.67
<b>TOTAL OTHER ACCOUNTS</b>	<b>19,604.27</b>	<b>150.00</b>	<b>155.00</b>	<b>-</b>	<b>12,446.58</b>	<b>(4,000.00)</b>	<b>(300.00)</b>	<b>-</b>	<b>(24,180.86)</b>	<b>7,869.99</b>
<b>TOTAL TEMPORARILY RESTRICTED FUNDS</b>	<b>\$ 138,044.78</b>	<b>\$ 896.98</b>	<b>\$ 953.74</b>	<b>\$ -</b>	<b>\$ 18,272.19</b>	<b>\$ (4,358.76)</b>	<b>\$ (434.95)</b>	<b>\$ -</b>	<b>\$ (52,609.67)</b>	<b>\$ 103,707.30</b>

**ST MARTIN IN THE FIELDS EPISCOPAL CHURCH**  
DESIGNATED FUND ACTIVITY AND BALANCES

	Balance at 12/31/2018	July Purchases	Aug Purchases	Sept Purchases	Total YTD Purchases	July Scrip Sold	Aug Scrip Sold	Sept Scrip Sold	Total YTD Scrip Sold	Balance at 8/31/2019
<b>Scrip Inventory</b>	<b>\$ 4,851.49</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,702.64</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,554.13</b>

**ST MARTIN IN THE FIELDS EPISCOPAL CHURCH**

**PASS-THROUGH FUNDS COLLECTED / DISBURSED**

	Balance at 12/31/2018	July Receipts	Aug Receipts	Sept Receipts	Total YTD Receipts	July Disbursements	Aug Disbursements	Sept Disburse	Total YTD Disbursements	Balance at 8/31/2019
BISHOP'S DISCRETIONARY FUND	-	1,422.00	-	-	2,337.00	-	-	-	(100.00)	2,337.00
RECTOR GIFT	-	-	100.00	-	100.00	-	-	-	-	-
LENTEN PROJECT-TREES	-	-	-	-	-	-	-	-	-	-
UGM -	-	-	-	-	-	-	-	-	-	-
ORDINATION GIFTS - MAYER	917.50	-	-	-	-	-	-	-	-	917.50
ORDINATION GIFTS - AYO	700.00	301.84	222.55	-	1,810.22	(433.84)	-	-	(2,419.67)	90.55
4SAINTS - Red Envelopes	-	-	-	-	-	-	-	-	(119.00)	-
GOOD FRIDAY OFFERING	-	-	-	-	119.00	-	-	-	-	119.00
<b>TOTAL PASSTHROUGH FUNDS TO BE DISBURSED</b>	<b>1,617.50</b>	<b>1,723.84</b>	<b>222.55</b>	<b>-</b>	<b>4,366.22</b>	<b>-</b>	<b>(433.84)</b>	<b>-</b>	<b>(2,638.67)</b>	<b>3,345.05</b>
<b>TOTAL TEMPORARILY RESTRICTED FUNDS</b>	<b>\$ 144,214.16</b>	<b>\$ 2,620.82</b>	<b>\$ 1,176.29</b>	<b>\$ -</b>	<b>\$ 22,638.41</b>	<b>(4,358.76)</b>	<b>(868.79)</b>	<b>\$ -</b>	<b>\$ (55,248.34)</b>	<b>\$ 107,052.35</b>

**St. Martin-in-the-Fields**  
**Temporarily Restricted Fund Activity**  
October 1, 2018 through September 12, 2019

	<u>Oct 1, '18 - Sep 12, 19</u>	<u>Jan 1, '18 - Sep 12, 19</u>
<b>Other Income/Expense</b>		
<b>Other Income</b>		
<b>808 · Temp Restr (Designated) Income</b>		
<b>859 - Passthrough Funds Receive</b>		
<b>4 Saints Food Pantry</b>		
Red Envelopes	1,854.22	4,080.88
4 Saints Food Pantry - Other	900.00	900.00
<b>Total 4 Saints Food Pantry</b>	2,754.22	4,980.88
Bishop's Discretionary Fund	0.00	269.00
Deacon's Discretionary Fund	25.00	25.00
Good Friday	119.00	389.25
Lenten Project	100.00	837.50
Ordination Gifts	0.00	928.00
Rector Gift	2,337.00	2,337.00
Sound System	2,245.00	2,245.00
<b>Total 859 - Passthrough Funds Receive</b>	7,580.22	12,011.63
Benevolence Funds	9,512.00	18,969.04
Children's Programs	800.00	800.00
Daughters of the King	1,031.00	1,513.00
Memorial Garden (incl rebates)	500.00	500.00
<b>Memorial Gifts</b>		
Endowment Funds	0.00	550.00
Memorial Gifts - Other	2,790.00	4,035.00
<b>Total Memorial Gifts</b>	2,790.00	4,585.00
<b>Mission Trip</b>		
Trunk or Treat	358.00	358.00
Mission Trip - Other	0.00	4,710.00
<b>Total Mission Trip</b>	358.00	5,068.00
Music Ministry	1,000.00	1,000.00
Prayer Shawl Ministry	818.82	818.82
Sabbatical	1,600.00	1,600.00
Seminarian Fund	477.29	912.29
Service Sunday	1,000.00	1,000.00
Union Gospel Mission	2,824.00	2,824.00
Youth Programs	446.00	446.00
<b>Total 808 · Temp Restr (Designated) Income</b>	30,737.33	52,047.78
<b>810 · Other Temp Restricted Income</b>		
Memorial Garden	6,136.58	13,258.56
Gift Card Sales Revenue	5,270.00	13,815.00
T.R. Interest Income	475.00	715.67
<b>Total 810 · Other Temp Restricted Income</b>	11,881.58	27,789.23
<b>Total Other Income</b>	42,618.91	79,837.01
<b>Other Expense</b>		
<b>870 · Gift Cards-Cost of Sales</b>		
Postage/Bank Fees/Scrip	8.50	42.50
Gift Cards Sold - Cost	6,859.13	13,656.53
<b>Total 870 · Gift Cards-Cost of Sales</b>	6,867.63	13,699.03
<b>900 · Designated Funds Disbursed</b>		
4 Saints Food Pantry	5,556.02	5,556.02
Benevolence Funds Disbursed	16,510.23	33,203.45
Daughters of the King	1,091.00	1,797.85
Eagle Scout Funds	1,004.52	5,504.52
EYC Savings	1,289.98	2,105.44
Gathering Meals Fund	0.00	404.69
Memorial Funds Disbursed	234.00	735.54
Memorial Garden Disbursements	13,388.60	17,199.21

**St. Martin-in-the-Fields**  
**Temporarily Restricted Fund Activity**  
October 1, 2018 through September 12, 2019

	<u>Oct 1, '18 - Sep 12, 19</u>	<u>Jan 1, '18 - Sep 12, 19</u>
Mission Trip	0.00	3,938.44
Organ Fund	763.67	763.67
Prayer Shawl	313.54	432.98
Seminarian Fund	0.00	2,000.00
Service Sunday	1,785.64	2,605.91
Sound System	3,937.51	4,191.55
900 · Designated Funds Disbursed - Other	541.97	541.97
<b>Total 900 · Designated Funds Disbursed</b>	<b>46,416.68</b>	<b>80,981.24</b>
<b>959 · Passthrough Funds Disbursed</b>		
Angel Tree	0.00	75.00
Bishop's Discretionary Fund	0.00	269.00
Diocese of Jerusalem (Good Fri)	119.00	389.25
Lenten Project Disbursement	100.00	837.50
Ordination Gifts	0.00	928.00
Union Gospel Mission	2,800.00	2,800.00
<b>Total 959 · Passthrough Funds Disbursed</b>	<b>3,019.00</b>	<b>5,298.75</b>
<b>Total Other Expense</b>	<b>56,303.31</b>	<b>99,979.02</b>
<b>Net Other Income</b>	<b>-13,684.40</b>	<b>-20,142.01</b>
<b>Net Income</b>	<b>-13,684.40</b>	<b>-20,142.01</b>

12.  
Gift Card Inventory at 9/8/19

Description	Face Value	# on Hand	Total Value	Verified Value
AMC	\$ 25.00	1	\$ -	zero
Chili's	\$ 25.00	1	\$ 25.00	✓
Cracker Barrel	\$ 10.00	2	\$ 20.00	✓
Domino's	\$ 25.00	1	\$ 25.00	✓
Domino's	\$ 10.00	5	\$ 50.00	✓
I-Tunes purchased 5/29/19	\$ 25.00	12	\$ 300.00	✓
I-Tunes	\$ 25.00	0	\$ -	Could not verify online
Papa John's	\$ 10.00	2	\$ 20.00	✓
Papa Murphy's	\$ 25.00	3	\$ 30.00	verified 9/12
Pottery Barn	\$ 25.00	3	\$ 75.00	✓
Red Robin	\$ 25.00	1	\$ 25.00	by phone
Red Lobster	\$ 25.00	0	\$ -	✓
Sally Beauty	\$ 25.00	4	\$ -	"card closed"
United Artist	\$ 25.00	4	\$ 100.00	zero
Walmart	\$ 25.00	1	\$ 25.00	✓
<b>Total Verified Value</b>			\$ 695.00	

Cards delivered, but not yet paid for as of 9/8/19

Joe Panther	\$ 100.00
Mary Beth Butler	\$ 50.00
Albert	\$ 75.00